



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, March 10, 2020 at 4:30 PM

CALL TO ORDER

Chairman Mielke called the meeting of the Board of Public Works to Order at 4:30pm.

ROLL CALL

Board members present on roll call are Chairman Mielke, Alderman Matoushek, Chief Rasch, Public Works Director Daane, and City Clerk Hull. Alderman Vossekuil is absent and excused.

Common Council members in attendance are Mayor Nickel.

City Staff present is Administrator Kathy Schlieve.

No media is present.

No members in the audience are present.

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS

No member of the public appeared before the Board.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

The next regularly scheduled meeting of the Board of Public Works is April 14, 2020 at 4:30pm in the City Hall Council Chambers, if needed.

CONSIDERATION - ACTION

1. Approve minutes of the February 11, 2020 meeting.

Motion Matoushek, second Rasch to approve the February 11, 2020 Minutes of the Board of Public Works. Motion carried 5-0.

2. Monroe Street pond amendment

MSA provides an amendment to the agreement for Monroe Street Storm Pond due to the City's desire to increase the size of the pond area to achieve more water quality treatment. Daane intends to file for a grant again this spring. Amendment Cost is \$10,950 with estimated construction oversight fee of \$4400, however could be less.

Motion Rasch, second Matoushek to approve the MSA agreement for Monroe Street Storm Pond. Motion carried 5-0 on roll call.

3. Monroe St. pond update from DNR

DNR informed Daane there are no grant funds available at this time to increase our grant request and land acquisition fees. Daane questioned if this could be moved to another pond in our top five Harmsen and Oak Lane location that we own that land and fits in our budget. Consideration to submit for Harmsen and Oak Lane location. DNR said to submit for the new grant and later submit again for the Monroe Street pond. Daane will be bringing resolutions to a future meeting for Monroe Street Pond and for Harmsen/Oak Lane.

4. Discuss / Approve / Recommend to Council Bid results for the 2020 Mill & Overlay Projects

Mill and overlay bids were received. Kartechner (\$183,733.22), Northeast Asphalt (\$196,043.35), and Tri-County Paving (\$221,929.90). This is the first year Kartechner is doing black top paving. They have purchased

paving equipment and have experienced personnel. Woodland Drive is a cost sharing with Township (Daane has a signed agreement in place with them) and the Lions are donating toward the Dodge Park basketball court.

Motion Matoushek, second Hull to award the bid of mill and overlay to Kartechner Brothers LLC. In the amount of \$183,733.22. Motion carried 5-0 on roll call.

5. Directional Sign Panel Design and Quote

Signarama has provides quotes for directional signs to be placed in 27 locations throughout the City. These signs will replace the current blue signs. Consensus provides for sign #1 - green background with white lettering.

Motion Rasch, second Hull to approve the sign design #1 as provided by Signarama. Motion carried 5-0 on roll call.

6. Welcome to Waupun Monument sign design and quote.

\$3600 per monument sign for sign face portion only of the Welcome to the City of Waupun is proposed. These will replace the current four signs located at City entrance points located on HWY 49 on both East and West ends of the City. Also on HWY 26 on the South end and on Fond du lac Street on the North end of the City. Schlieve states the funding of the four will be financed through the TIF. These will be in the DOT right of way so permits will be necessary.

Motion Rasch, second Matoushek to approve concept 2, four signs at \$3600 each. Motion carried 5-0 on roll call.

7. Welcome to Waupun sign base work estimates - approval to bid work out.

Daane states the base portion will be bid. Estimates approximately \$11,000 each for concrete footings and base work. This will be used to mount the new sign face to.

Motion Matoushek, second Rasch to authorize Daane to prepare a bid notice for the sign base work. Motion carried 5-0 on roll call.

ADJOURNMENT

Motion Rasch, Matoushek second to duly call the meeting adjourned at 5:07pm. Motion carried 5-0.

Angie Hull, Clerk