

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, February 10, 2020**

The meeting was called to order by President Heeringa at 4:00 p.m.

Commissioners Gerritson, Heeringa, Homan, Kaczmariski, Mielke, Thurmer, and Westphal were present.

Motion made by Thurmer, seconded by Homan and unanimously carried, to approve the minutes from the January 13, 2020, regular meeting.

On motion by Kaczmariski, seconded by Gerritson and unanimously carried, bills for the months of January 2020 were approved as presented.

General Manager Posthuma reported on the new hire for the Accounting Coordinator position. Alliant Energy Area #4 Transfer of Customers was approved by the Wisconsin Public Service Commission. The transfer date for customers is set for March 2, 2020. MEUW Electric Utility Joint Superintendents Conference & Expo held in January was attended by Posthuma and Brooks. An ordinance and resolution establishing sewer rates for the next four years were approved by City Common Council on January 14, 2020.

Electric Operations Supervisor reported on outages that had occurred. Electric crew has completed work increasing line clearances as requested by ATC. The ATC substation related work is now complete at Waupun Utilities' Main substation. The electric transmission line from ATC is no longer on radial feed and has returned to normal status. Solomon Corporation was awarded the bid to purchase Waupun Utilities' retired transformers.

Water & Sewer Maint/Treatment Supervisor reported that a switch was repaired at the Water Plant and operations are back to normal. Crain Engineering was on site at the WWTP as part of their annual preventative maintenance program and work has been completed. Metal and concrete surfaces in the ferrous chloride room have been restored after years of exposure to acidic fumes. The ferrous chloride has been moved to an outside containment structure to prevent further deterioration. Sanitary crew continue to televise sanitary laterals recording pipe conditions, structural reliability and maintenance needs of the pipe. The exchange of turbine meters with new compound meters at commercial and industrial locations is now complete.

Water & Sewer Maint/Treatment Supervisor presented information from site visits and meetings with manufacturers related to the ABNR project at the WWTP. A brief presentation was shown on centrifuge and dryer equipment which are part of the ABNR system process.

Finance Director Oosterhouse presented 2019 financial highlights. Electric sales were 0.2% higher compared to 2018 on minimal growth in energy consumption. Water sales increased by 3.2% from 2018 primarily from additional billing days for the residential class from the change to end of month billing from middle of month. Sewer sales increased 5.1% from the public authority and residential class. Total cash and investments decreased \$835,000 from sewer capital expenditures and long-term debt decreased by \$648,000.

On motion by Kaczmariski, seconded by Mielke and unanimously carried, the year-to-date financial reports through December 2019 were approved as presented. Electric operating income was \$239,300 or \$10,800 below budget on higher A&G expense from the requirement to record \$53,800 in noncash pension expense. Water operating income was \$794,000 or \$128,400 above budget on higher revenues and lower operating expenses. Sewer operating income was \$342,000 or \$76,700 above budget on higher revenues.

Motion made by Thurmer, seconded by Gerritson and unanimously carried, to appoint Jared Oosterhouse as WPPI Energy Board Director and Steve Brooks as WPPI Energy Board Alternate.

On motion by Thurmer, seconded by Homan and unanimously carried, approval of the Resolution Recognizing the Retirement of Nancy Oosterhouse, Barb Armga, and Randy Posthuma for their years of service to Waupun Utilities.

On motion by Thurmer, seconded by Mielke and unanimously carried, the meeting was adjourned at 5:02 p.m.

The next commission meeting is scheduled on March 9, 2020, at 4:00 p.m.

Jen Benson
Office & Customer Service Lead