



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, November 12, 2024 at 6:00 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmariski, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Westphal, Alderman Ledesma

Council Virtual- None

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, Public Works Director Daane, Recreation Director Kaminski, General Utility Manager Brooks, Library Director Jaeger, Finance Director Langenfeld

Management Virtual: None

Management absent and excused: None

Audience in-person: Sadie Howell and Lisa McArthur of Envision Greater Fond Du Lac, Devin Flanigan of Keller,

Fond Du Lac County Supervisor Jonathon Venhuizen, Fond Du Lac County Supervisor Mike Beer, Travis Pitz,

Jaedon Buchholz

Audience Virtual: Jason Whitford

PERSONS WISHING TO ADDRESS COUNCIL

1. Jonathon Venhuizen - Fond Du Lac County

Fond Du Lac County Supervisor, Jonathon Venhuizen, provides updates of County proceedings.

PUBLIC HEARING

2. Public Hearing: Class A Fermented Malt Beverage and Intoxicating Liquor License Application – Wild Boar

Motion Matoushek, second by Ledesma to open the public hearing for consideration of the Class A Fermented

Malt Beverage and Intoxicating Liquor License Application of GO4THE1 LLC DBA the Wild Boar, Travis Pitz (Agent),

at 814 W. Main Street, Waupun. Motion carried 6-0.

3. Close Public Hearing

Motion Matoushek, second by Siebers to close the public hearing for consideration of the Class A Fermented

Malt Beverage and Intoxicating Liquor License Application of GO4THE1 LLC DBA the Wild Boar, Travis Pitz (Agent),

at 814 W. Main Street, Waupun. Motion carried 6-0.

4. Consideration/Action: Class A Fermented Malt Beverage and Intoxicating Liquor License Application – Wild Boar

Motion Matoushek, second by Kunz to approve the Class A Fermented Malt Beverage and Intoxicating Liquor License Application of GO4THE1 LLC DBA the Wild Boar, Travis Pitz (Agent), at 814 W. Main Street, Waupun, contingent upon ownership, approved inspections and paid delinquencies, not to exceed sixty (60) days. Motion carried 6-0.

PUBLIC HEARING

5. Public Hearing – 2025 City of Waupun Budget

Motion Siebers, seconded by Ledesma to open the public hearing for the 2025 City of Waupun budget.
Motion
carried 6-0.

6. Close Public Hearing on 2025 Budget and Tax Levy

Motion Ledesma, seconded by Matoushek to close the public hearing for the 2025 City of Waupun budget.
Motion carried 6-0.

7. Resolution Adopting 2025 Budget and Tax Levy

Motion Siebers, second by Kunz to adopt Resolution 11-12-24-01 Adopting the 2025 Budget and Tax Levy. Motion carried 6-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

8. Public Emergency Declaration Facility Roofs Damaged during Hailstorm

Motion Ledesma, second by Kunz to approve Resolution 11-12-24-02 Public Emergency Declaration Facility Roofs Damaged. Motion carried 6-0 on roll call.

9. Resolution to Adopt the 2025 Fee Schedule

Motion Siebers, second by Matoushek to adopt Resolution 11-12-24-03 2025 Fee Schedule. Motion carried 6-0 on roll call.

10. Approve MSA Agreement for Newton & Rock Avenue Reconstruction Project (Phase #2)

Motion Matoushek, second by Siebers to approve the agreement with MSA Professional Services for Newton and Rock Avenue Reconstruction Project, Phase 2. Motion carried 6-0 on roll call.

11. Approve MSA Agreement for Alley Reconstruction Project (N. Mill St. to N. Madison St.)

Motion Matoushek, second by Siebers to approve the agreement with MSA Professional Services for alley reconstruction of N. Mill Street to N. Madison Street, Waupun. Motion carried 6-0 on roll call.

12. Approve Estimate with All Phase, LLC to Rebuild the Aquatic Center Pool Heater

Motion Ledesma, seconded by Kunz to approve the estimate with All Phase LLC to rebuild the Waupun Family Aquatic Center pool heater. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

13. Approve Memorandum of Understanding with Envision Greater Fond du Lac

Sadie Howell of Envision introduces herself and provides an overview of Envision services that benefit Waupun.

Motion Siebers, seconded by Ledesma to approve the Memorandum of Understanding with Envision Greater Fond du Lac. Motion carried 6-0.

14. Approve Agreement with Keller for Public Safety Facility Planning

Devin Flanigan of Keller provides an overview of Keller services.

Motion Matoushek, second Kunz to approve the agreement with Keller for public safety facility planning.
Motion
carried 6-0.

15. Approve Police Detective Job Description

Motion Kunz, seconded by Matoushek to approve the police Detective Job description. Motion carried 6-0.

16. Approve Raze and Removal of 627 Maxon St

Motion Matoushek, seconded by Ledesma to approve the raze and removal of 627 Maxon St, Waupun.
Motion
carried 6-0 on roll call.

MAYORAL CORRESPONDENCE/PRESENTATIONS

Mayor reminds the Council of future events:

17. Homan Auto Annual Event Benefitting REACH Waupun - November 16, 2024 at 6:30 pm at The Rock

18. Thanksgiving Holiday - November 28 and 29, 2024

19. Waupun Business Alliance Business Connection - December 4, 2024 at 7:30 am at Waupun Heritage Museum

20. 2024 Holiday Parade December 6, 2024, 6:30 pm start

21. Community Center Grand Opening- December 3, 2024

CONSENT AGENDA

Motion Matoushek, second Kunz to accept the monthly Finance Report and approve the Consent Agenda. Motion carried 6-0 on roll call.

ADJOURNMENT

Motion Kunz, second Ledesma to duly call the meeting adjourned. Motion carried 6-0.