



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, May 27, 2025 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Mielke

Council Virtual- Alderman Westphal, Alderman Matoushek

Management in-person: City Clerk/Treasurer Hull, Administrator Schlieve, Fire Chief Demaa, Finance Director Langenfeld, Recreation Director Kaminski, Library Director Jaeger, Deputy Sullivan

Management absent and excused: Attorney VandeZande, Public Works Daane, Police Chief Rasch, General Utility Manager Brooks

Audience in-person: FDL County District 6 Mike Beer, David Duer, Wayne Oppermann, Jennifer Opperman, Todd Bille, Abby Bille, Abel Kooima, Kleyten Hartcheim, Craig Ruis, Felicia Krenz, Nick Duer, Jaedon Buchholz

RECOGNITION OF RETIREMENT-WAUPUN FIRE DEPARTMENT OFFICERS

Retired employees were recognized for their years of service: Lieutenant David Duer for 27 Years of Service and Lieutenant Wayne Opperman and 26 Years of Service.

ORDINANCES-RESOLUTIONS

3. Ordinance to amend Ch.6.05(3) (e) entitled Traffic Code-No Parking on Industrial Drive and S. Watertown Street

Public Works has received and are working on parking complaints along Industrial Dr. which is due to increased semi traffic at the new loading area for Wisconsin Dairies.

Motion Kunz, second Siebers to adopt Ordinance 25-04 amending Ch. 6.05(3) entitled Traffic Code to create section (e) for No Parking on Industrial Drive and S. Watertown. Motion carried 4-0 on roll call.

4. Resolution Authorizing the Disposal of City-Owned Property Located at 627 Maxon Street

Motion Siebers, second Mielke to adopt Resolution 05-27-25-01 Authorizing the Disposal of City-Owned Property Located at 627 Maxon Street. Motion carried 4-0 on roll call.

CONSIDERATION - ACTION

5. CivicPlus Statement of Work-Website Platform

The City's website provider, Civic Plus, discontinued use of the current management platform and support and partnered with a secondary provider to provide a new platform.

Motion Siebers, second Kunz to approve Statement of Work with Civic Plus in the amount of \$8,700 to upgrade the City of Waupun's website. Motion carried 4-0 on roll call.

6. Agreement with MSA for Shaler Drive Extension Project

The City received a \$895K Community Development Grant award from Dodge County to extend two sections of Shaler Drive from the travel plaza to Mayfair Dr. To complete the project the city will be required to provide match funds and meet several contingencies. This agreement authorizes completion of the remaining engineering work to construct the project.

Motion Kunz, second Siebers to approve the Shaler Drive Extension Project (Bayberry Ln. to Country View Dr. & section north of Claggett Ave. intersection) agreement with MSA in the amount of \$44,310. Motion carried 4-0 on roll call.

CONSENT AGENDA

Motion Kunz, second Siebers to approve the Consent Agenda. Motion carried 4-0 on roll call.

DISCUSSION-REVIEW**30. Budget Workshop**

A survey will be disbursed to provide staff direction of Council priorities.

ADJOURNMENT

At 604p, motion Kunz, second Siebers to duly call the meeting adjourned. Motion carried 4-0.