



MINUTES
CITY OF WAUPUN PLAN COMMISSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, August 20, 2025 at 4:30 PM

CALL TO ORDER

Chairperson Bishop called the meeting to order at 4:32pm.

ROLL CALL

Members In-Person: Chairperson Rohn Bishop, Jason Whitford, Elton TerBeest, Gary Dejaeger, Mike Matoushek

Members Virtual: Jerry Medema

City Staff In-Person: City Attorney Dan VandeZande, Administrator Kathy Schlieve, Police Chief Jeremy Rasch

Absent and Excused: DPW Director Daane

Public: Cliff Teletzke, Brenda Ehlert

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

The next Plan Commission will be held on September 24, 2025 at 4:30pm due to board's conflict.

CONSIDERATION ACTION

1. Minutes from July 16, 2025 Plan Commission Meeting

Motion Matoushek, second TerBeest to approve the July 16, 2025 Plan Commission meeting minutes. Carried unanimously.

2. Annexation Ordinance of Parcel 010-1315-0433-003 and 010-1315-0911-000 Located in the Town of Chester to the City of Waupun, Dodge County, WI

Motion Whitford, second DeJaeger to approve annexation ordinance. Carried unanimously.

DISCUSSION

3. Citizen Request to Amend Waupun Municipal Code 16.01 (11)(i) Storage and Parking of Recreational Vehicles

Administrator Schlieve starts the discussion with the Plan Commission deals with Zoning Ordinance which would involve parking of campers/rec vehicles in the driveway and traffic code deals with street parking which needs to go in front of Committee of the Whole.

Cliff Teletzke, 708 Robin Rd, appeared before Plan Commission to express opposition to the ordinance that restricts the parking of campers/recreation vehicles on city street and/or in front of your home. Cliff cannot park his camper in his driveway due to the camper size and the lot sizes are not big enough for his camper to be parked on the side of the house. Cliff acknowledges he is violating the ordinance when parking his camper in the street but feels the City should relax the ordinance to allow for campers/rec vehicles to park in the road from April 1 to November 1.

Brenda Ehlert, 716 Robin Rd, appeared before the Plan Commission to express opposition to the ordinance that restricts the parking of campers/recreation vehicles in front of your home. Brenda feels parking your camper in the driveway is no different than your car in the driveway and would like to see some kind of change with the ordinance during high usage times.

Police Chief Rasch shared ordinance comparisons from surrounding cities, noting that Waupun's regulations fall right in the middle. He explained that enforcement is primarily complaint driven, and there are no officers assigned specifically to issue violations. Chief Rasch also cautioned that if the City were to allow a seasonal timeframe for campers during the summer, it could set a precedent and lead to similar requests, such as for snowmobiles during the winter.

General discussion is held regarding the parking of campers/rec vehicles in the driveway and consensus is will not move forward with changing the ordinance.

Adjournment

Motion TerBeest, second Matoushek to adjourn this meeting at 5:23pm.