



Minutes
City of Waupun Board of Public Works
Tuesday, June 8, 2021 via Video Conference & teleconference - Zoom

CALL TO ORDER

Chairman Pete Kaczmarek called the meeting to order at 4:32 p.m.

ROLL CALL

Roll call was taken, members present:

- Alderpersons, Pete Kaczmarek, Mike Matoushek (absent with notification), Jason Westphal
- Citizens, Dave Rens, Ryan Mielke, Dale Heeringa, Gregg Zonnefeld (absent with notification)
- Ex-Officio – City Administrator Kathy Schlieve, DPW Director Jeff Daane, Mayor Julie Nickel (absent with notification)

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS

There were no guests for public comment.

FUTURE MEETINGS AND GATHERING OF THE BOARD OF PUBLIC WORKS

Next meeting will be July 13, 2021 at 4:30 p.m.

CONSIDERATION - ACTION

1. Motion Rens, second Heeringa to approve minutes for May 11, 2021 meeting. MOTION CARRIED 5-0.

2. Discussed Wilcox Park playground design/layout and fund raising options. Lee Recreation present design for all-inclusive playground to be added to Wilcox Park and will assist with fundraising communication by providing posters and thermometers to measure progress. Total cost estimated at \$182,663. City staff will be responsible for site prep work to reduce overall cost. Discussion on approaching Piggly Wiggly to consider a round-up program and City staff agreed to approach store with request. Motion Westphal, second Rens to approve design as proposed and to include in 2022 budget. CARRIED 5-0.

3. Discussed City Hall air handling unit/air cooled condensing unit replacement. The City applied for an energy innovation grant for the heating and cooling system at City Hall (not awarded). In lieu of grant funding, money was budgeted for replacement of the Air handling/air cooled condensing unit that began having significant mechanical issues in 2019 and staff are recommending that we proceed with the replacement of this unit, which is at the end of its lifecycle (installed mid-1980s). The proposed unit will increase energy efficiency in the building. Two quotes were received and reviewed by BPW. Motion Heeringa, second



Rens to approve lowest-priced quote for J&H Controls for replacement of Air handling/air cooled condensing unit for \$23,720. CARRIED 5-0.

4. Discussed City Hall Air handling unit digital control upgrade. This was budgeted for this year. The current controls are old and can only be adjusted by having a contractor make a service call to hook up a computer to adjust. The proposed controls would have a touch screen and can be easily adjusted by staff, thus improving overall climate control, energy efficiency while reducing service/maintenance costs. Two quotes were received and reviewed. Motion Rens, second Heeringa to accept lowest-priced quote from J&H Controls for replacement of air handling unit digital control upgrade for \$8,075. CARRIED 5-0.
5. Jeff Daane has received a request from the property owner at 38 Taylor St to relocate the sidewalk on the East side of N. State St. from Taylor St. to the dead end. The property owner has concerns with the current sidewalk, which runs approximately 4' from his home at 38 Taylor St. When the owner's vehicle is parked in the driveway, the vehicle extends into the sidewalk. The sidewalk needs repairs and before those repairs occur the property owner requests consideration of his request to move the sidewalk west a few feet. The property owner operates a concrete company and will do the work at no cost to the city. He has spoken with the property owner to the north and they support the request. If relocated, work would be in the city right of way. Daane conferred with Attorney Vande Zande who indicated this is a council decision to approve or deny. Matter referred to June 15, 2021 Common Council meeting for review.
6. Motion Heeringa, second Westphal to adjourn. CARRIED 5-0. Meeting Adjourned at 5:07 p.m.