



**MINUTES  
CITY OF WAUPUN  
BOARD OF PUBLIC WORKS MEETING  
201 E Main St  
April 13, 2021 at 4:30 PM**

**VIDEO CONFERENCE AND TELECONFERENCE**

The Waupun Board of Public Works met at 4:30 pm on Tuesday, April 13, 2021.

**CALL TO ORDER**

Chairman Ryan Mielke called the meeting to order at 4:37 PM

**ROLL CALL**

Roll call was taken members present:

Alders—Mike Matoushek, Ryan Mielke (Chair), Bobbie Vossekul

Citizens—Dale Heeringa, Brian Markus (absent with notification), Jessica Mueller (absent with notification), Gregg Zonnefeld (absent with notification)

Ex-officio—DPW Director Jeff Daane, Recreation Director Rachel Kaminski

**PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS**

There were no guests for public comment.

**FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS**

Next meeting will be May 11th at 4:30 PM.

**CONSIDERATION - ACTION**

1. Approve minutes of the March 9, 2021 Board of Public Works Meeting.  
Minutes of the March 9th meeting were presented. Motion (Matoushek/Vossekul) for approval. MOTION CARRIED (5-0)
2. Micro-Surfacing Carrington St. E. Main St. to E. Lincoln St.  
DPW Director Daane shared the plan for Micro-Surfacing Carrington St. E. Main St. to E. Lincoln St. Micro-Surfacing has been budgeted for this year.  
Motion (Vossekul/Matoushek) to approve lowest quote from Fahrner for \$22,731.  
MOTION CARRIED (5-0)
3. MS4 Annual Report  
DPW Director Daane recapped the informational summary of the MS4 Annual Report.
4. .Waupun Stormwater Management Plan  
DPW Director Daane recapped the informational summary of the Waupun Stormwater Management Plan. Storm water management program describes how the City of Waupun intends to comply with the permit's requirements on daily tasks. These are new requirements that will need to be accurately managed and tracked. These are subject to DNR audits moving forward. This was approved on March 23rd by Council before being submitted to DNR.
5. Recreation Updates / Senior Center Attendance Report  
Recreation Director Kaminski reported on how the attendance has been at the Waupun Senior Center since re-opening on March 1<sup>st</sup>. Attendance has been approximately 75%-80% of normal attendance with taking into consideration of some activity schedule changes such as limiting the building to one activity at a time and fitness center time. Also, Fond du Lac County Department of Senior Services has not opened the meal site up yet for in-house dining. Curbside and mobile meals have remained the same. The 2021 Park

Program is partnering with the Waupun Area School District summer school program. All City of Waupun Park Leaders will be stationed at Tanner Park for ten weeks this summer to supervise organized activities for children. The Park Program opens on Monday, June 14. The last day of the Park Program will be Friday, August 20. Tanner Park Program will be open from 11:00am—5:00pm, Monday—Thursday. We will have special activity/event days on Fridays.

**ADJOURNMENT**

Motion (Vossekuil/Heeringa) to adjourn the meeting of the BPW at 5:06PM. MOTION CARRIED (5-0)

Respectfully submitted,  
Rachel Kaminski