



MINUTES
CITY OF WAUPUN SPECIAL COUNCIL MEETING
201 E Main St., Waupun, WI 53963
Tuesday, October 29, 2024 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarek, Alderman Kunz, Alderman Siebers, Alderman Ledesma, Alderman Westphal

Council Absent: Alderman Matoushek

Management in-person: Attorney VandeZande, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, Public Works Director Daane, Recreation Director Kaminski, General Utility Manager Brooks, Library Director Jaeger, Finance Director Langenfeld

Management Virtual: City Clerk/Treasurer Hull

Management absent and excused: None

Audience in-person: Jaedon Buchholz

Audience Virtual: Jason Whitford

CONSENT AGENDA

1. Future Meetings & Gatherings, License and Permit Applications, Expenses

Motion Ledesma, second Siebers to approve the Consent Agenda. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

2. **Review Spring Flooding Areas of Concern and Approve Recommended Flood Mitigation Engineering Study**

The Board of Public Works recently reviewed several areas of the city most impacted by this spring flooding. The areas of Hazel-Pattee-W Lincoln Streets and along Edgewood Drive have experienced consistent patterns of flooding that last for an extended period and have resulted in repeated road closures and resident complaints. The Board of Public Works made recommendation to the Council for the use of storm water funds for engineering studies with the goal of identifying possible solutions that will mitigate flood issues.

Motion Ledesma, second Kunz to approve use stormwater funds in the amount of \$24,750 for Hazel-Pattee-W. Lincoln St. and Edgewood Dr. flood studies. Motion carried 5-0 on roll call.

3. **JF Brennan Agreement for Cofferdam Installation and Removal to Repair Dam Gate Valve**

An agreement, Waupun Dam Dive Assist, between the City of Waupun and JF Brennan is before the Council for repairs to the gate valve of the dam.

Motion Siebers, second Kunz to approve the agreement with J. F. Brennan to assist with dam dive setup of the cofferdam for the amount of \$15,669. Motion carried 5-0 on roll call.

4. **2025 Business Improvement District Operating Plan, Budget, and Assessment Rate**

The Business Improvement District approved the 2025 BID operating plan and budget with an assessment rate of \$1.85 per \$1,000 of assessed value for the 2024 tax collection year.

Motion Westphal, second Ledesma to approve the 2025 Business Improvement District Operating Plan with the assessment of \$1.85 per \$1,000 of assessed value. Motion carried 5-0 on roll call.

5. Amended and Restate Health Care Services Agreement with Waupun Memorial Hospital

Waupun Memorial Hospital is part of a federal program, 340B, which allows certain medications at a discounted price. Waupun Hospital requests the Amended and Restate Health Care Services Agreement to be approved and signed.

Motion Siebers, second Ledesma to approve the amended and restated health services agreement between Waupun Memorial Hospital and the City of Waupun. Motion carried 5-0 on roll call.

6. Order/purchase a 2025 Freightliner 114SD and Equipment

Due to price increases and delivery times, Public Works is requesting to place an order this year for a dump truck that is budgeted and will be paid for in 2026. Quotes were received from Truck Country of Wisconsin Inc. for a 2026 Freightliner 114SD Plus (\$144,855) and equipment to dress the vehicle from Monroe Truck (\$164,262).

Motion Siebers, second Ledesma to approve the purchase from the 2026 capital equipment budget for a 2025 Freightliner 114SD from Truck Country in the amount of \$144,855 and equipment from Monroe Truck in the amount of \$164,262. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

7. Discuss Aerial Ladder Truck Purchase Terms

Quotes for an aerial ladder truck provide just under \$2.1M and anticipate a price increase (+15K) effective 11/1/24. Options provide to prepay the full purchase amount within 30 days of bid receipt to obtain a prepayment discount, resulting in cost savings of \$285,000 and a purchase price just under \$1.8M. \$40K will still be needed for equipment to dress the vehicle. Staff recommends going forward with the prepayment option for cost savings.

8. Budget Workshop – 2025 Estimated Tax Rates

Staff provides estimate tax rates for 2025.

9. Proposed Changes to the 2025 Fee Schedule

Staff reviews the City's current Fee Schedule and provides proposed changes for review.

10. Discuss City Ordinance 6.10 Bicycles

Discussion relating to E-Bikes, E-scooters, E-skateboards is heard as the City currently does not have an ordinance related to these recreational equipment/transportation.

11. Ordinance Pipeline

Staff provides a listing of ordinances that are being reviewed for possible future Council action.

ADJOURNMENT

At 6:31pm, motion Kunz, second Siebers duly call the meeting adjourned. Motion carried 5-0.