



**MINUTES**  
**CITY OF WAUPUN COMMITTEE OF THE WHOLE**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, June 29, 2021 at 4:30 PM**

**CALL TO ORDER**

Mayor Nickel called the meeting to order at 4:30pm.

**ROLL CALL**

Council in attendance on roll call is Mayor Nickel, Alderman Matoushek, Alderman Kaczmariski, Alderman Langford, Alderman Bishop, and Alderman Vanderkin. Members absent are Alderman Westphal.

Management Staff present is Clerk Hull, Attorney VandeZande, Administrator Schlieve, General Utility Manager Brooks, Police Chief Loudon, Library Director Jaeger, Fire Chief Demaa, Recreation Director Kaminski, and Director of Public Works Daane. Staff absent and excused is and Finance Director Kast and Utility Finance Director Stanek.

City Staff present is Community and Economic Development Coordinator VanBuren.

Audience in attendance is Cory Schindler of Cedar Corp.

Media present is Ken Thomas of the Daily Citizen.

**CONSENT AGENDA**

Motion Matoushek, second Bishop to approve the consent agenda. Motion carried 5-0 on roll call.

Westphal appears at 4:31pm.

**CITY OF WAUPUN FACILITY TOURS**

Common Council, Staff, and media toured the City facilities of City Hall, Safety Building, Senior Center, Public Works Garage, and the Community Center. Cedar Corp. completed a facility condition assessment of these facilities. Although the report found most city facilities to be in good order, deficiencies included ADA and code compliance, IT needs, interior/exterior structure maintenance, parking lot resurfacing, and parking challenges.

Council, Staff, and media returned to City Hall at 6:10pm. Alderman Bishop was excused. Discussion of the tour was heard.

**CONSIDERATION - ACTION**

**7. City of Waupun Capital Improvement Plan Implications**

The Capital Improvement Plan was reviewed. Council was informed that a survey will be issued for them to prioritize the needs.

**8. Request to fill Patrol Officer Vacancy**

Due to a resignation of a Patrol Officer, a request to fill that vacancy is before the Council.

Motion Matoushek, second Westphal to approve filling the Patrol Officer vacancy. Motion carried 5-0 on roll call.

**CLOSED SESSION**

At 7:00pm, Motion Vanderkin, second Westphal to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for consideration of Investment of Public Funds for proposed project at 505 Libby Street and City Owned Land in the Waupun Industrial Park. Motion carried 5-0.

**OPEN SESSION**

Motion Vanderkin, second Matoushek to reconvene to open session under Section 19.85(2) of the WI Statutes.  
Motion carried 5-0.

**ACTION FROM CLOSED SESSION**

No action.

**ADJOURNMENT**

Motion Vanderkin, second Matoushek to call the meeting adjourned at 7:12pm. Motion carried 5-0.