



**MINUTES**  
**CITY OF WAUPUN POLICE & FIRE COMMISSION (PFC)**  
**Waupun Safety Building – 16 E. Main Street, Waupun WI**  
**Wednesday, August 16, 2023 at 4:30pm**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*

**CALL TO ORDER**

Meeting convened at 4:30pm by PFC President in the Waupun Safety Building.

**ROLL CALL**

Present: John Bett, Bambi Buchholz, Teresa Heidemann, Bobbi Jo Kunz, Tara Rhodes, Mike Thurmer, Waupun Police Department (WPD) Chief Scott Loudon, WPD Deputy Chief Jeremy Rasch  
Member(s) absent (excused): Waupun Fire Department (WFD) Chief BJ DeMaa  
Guests: N/A

**MINUTES FROM PREVIOUS MEETINGS**

Minutes from the May 4, 2023 meeting were presented for approval. Motion to approve minutes as submitted at 4:31pm by J. Bett, T. Heidemann second; all in favor, motion passed.

**CLOSED SESSION**

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for the open Patrol Officer positions.

*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Motion to go into Closed Session at 4:33pm was made by T. Rhodes, B. Buchholz second; all in favor, motion passed.

**OPEN SESSION**

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 5:21pm after motion from T. Rhodes, second by B. Buchholz; all in favor, motion passed.

**ACTION FROM CLOSED SESSION**

Motion at 5:22pm to extend conditional offer to candidate J. Cupery was made by T. Rhodes, second by T. Heidemann; all in favor, motion passed.

**FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION**

Next Commission meeting is to-be-scheduled (the Commission meets quarterly, at minimum).  
If necessary, please send any agenda requests to Chiefs BJ DeMaa or S. Loudon so appropriate preparation(s) can be made.

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**ADJOURNMENT**

Motion to adjourn meeting at 5:23pm made by J. Bett, second by B. Buchholz; all in favor, motion passed.

Respectfully submitted,  
Tara Rhodes, Secretary