



**MINUTES**  
**CITY OF WAUPUN ZONING BOARD OF APPEALS**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Monday, April 5, 2021 at 4:30 PM**  
**(Approved 10/4/21)**

**CALL TO ORDER**

Frank Mesa, Chairman, called the Virtual Zoning Board of Appeals meeting at 4:35 p.m. via Zoom.

**ROLL CALL**

Members present: Frank Mesa, Patricia Beyer, Pete Kaczmariski, and Dylan Weber

Absent: Mark Nickel and Derek Minnema

Also in attendance were Susan Leahy, Zoning Administrator and Sarah Van Buren

**PERSONS WISHING TO ADDRESS THE ZONING BOARD OF APPEAL**--*State name, address, and subject of comments. (2 Minutes)*

No persons appeared.

**CONSIDERATION - ACTION**

1. Motion by Beyer, second by Kaczmariski to approve the January 4, 2021 Zoning Board of Appeals meeting minutes. Aye – 4, Nay – 0 Motion carried unanimously.
2. Public Hearing – Mesa read request to discuss/approve a variance request from Kurt DeBoer at 824 Sunset Avenue to construct a 17x22 Garage addition.
  - Leahy explained the project would consist of adding onto the existing 1-car garage on the east side. By addition the owner would encroach into the front yard setback which is 25' in the R1 Single-Family District. The addition would be 8' off the front yard property line in lieu of the required 25'. The property is a corner lot which consists of 2 front yards.
  - Weber stated he drove by and does not see any problems with an addition.
  - Mesa stated he also went by the property and the addition would be improving the property and the home with the addition.
  - Mesa asked if anyone had other questions.
  - Beyer read the ordinance and was wondering about the setback as it stated 25' front yard and 6' side yard. Wouldn't he be in compliance.
  - Leahy stated that the property is on a corner which they have 2 front yards and must have a 25' setback on each.
  - Mesa asked if there were any other questions.
  - Mesa closed the public hearing.
  - Motion by Weber to approve the garage addition with an 8' front yard setback along High Street. Beyer 2<sup>nd</sup>.
    - 4 Ayes, 0 Nays. Motion carried unanimously.
3. Mesa asked who the next Chair will be as his term is up at the end of April. Sarah stated it would be decided at the next Council Meeting.

**ADJOURNMENT**

Motion by Kaczmariski, seconded by Beyer to adjourn the meeting. Motion carried, meeting adjourned at 4:42 pm.

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