



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 11, 2024 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:01pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma, Alderman Westphal

Management in-person: Attorney VandeZande, Administrator Schlieve

Management Virtual: City Clerk/Treasurer Hull

CLOSED SESSION

Motion Siebers, second Kunz to adjourn in closed session under Section 19.85 (1) (e)(g) of the WI Statutes for the purpose of Contract for Building and Zoning Administration Services. Motion carried 6-0.

OPEN SESSION

Motion Matoushek, second Siebers to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

The council will resume the general meeting, following a short recess.

At 6:00pm, the meeting of the Common Council resumes.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma, Alderman Westphal

Management in-person: Attorney VandeZande, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, Library Director Jaeger, Public Works Director Daane, Recreation Director Kaminski, Finance Director Langenfeld

Management Virtual: City Clerk/Treasurer Hull

Management absent and excused: Utility Finance Director Stanek, General Utility Manager Brooks

Audience in-person: Mike Beer, Chuck Willinger, Jaedon Buchholz, Steve and Avonelle Booth, Sherry Booth,

Ellie, Chelsea

Audience Virtual: Jason Whitford

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

PUBLIC HEARING

2. 2024-2025 City of Waupun Liquor and Fermented Malt Beverage Licenses

Motion Ledesma, second Matoushek to open the public hearing. Motion carried 6-0.

Motion Westphal, second Kunz to close the public hearing. Motion carried 6-0.

Motion Matoushek, second Ledesma to approve the 2024-2025 Fermented Malt Beverage and Intoxicating

Liquor License Renewal Applications effective July 1, 2024, contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days. Motion carried 6-0.

PERSONS WISHING TO ADDRESS COUNCIL

Avonelle Booth, owner of 722 E Franklin Street, Waupun, makes request to increase the number of chicken permits to issue and the number of chickens to be kept. Mayor provides this will be held at a future meeting for discussion.

RESOLUTIONS AND ORDINANCES:

3. Ordinance to amend Ch.18.04 Penalty Provisions (2nd Reading)

Motion Matoushek, second Westphal to waive the second reading and adopt Ordinance 2024-006 amending

Ch.18.04 Penalty Provisions. Motion carried 6-0 on roll call.

4. Ordinance to repeal and recreate Ch.8.08 Truancy (2nd Reading)

Motion Matoushek, second Siebers to waive the second reading and adopt Ordinance 2024-007 to repeal

and recreate Ch.8.08 Truancy. Motion carried 6-0 on roll call.

5. Resolution to Adopt the Revised 2024 Fee Schedule

Motion Westphal, second Kunz to adopt Resolution 06-11-24-01 to Adopt the Revised 2024 Fee Schedule.

Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

6. Sponsorship Agreement with the National Exchange Bank Foundation and the Barbara & Peter Stone Family Foundation

Motion Siebers, second Matoushek to approve the sponsorship agreement with the National Exchange Bank

Foundation and the Barbara & Peter Stone Family Foundation for \$750,000. Motion carried 6-0.

7. Updated Guidelines for Youth Sports and Recreation Grant

Motion Kunz, second Kaczmarek to approve revisions to the Youth Sports & Recreation Grant. Motion carried 6-0.

8. Mayoral Appointments to Special Committee on Public Safety

Motion Matoushek, second Kunz to appoint a Public Safety Committee. Motion carried 6-0.

DISCUSSION-INFORMATIONAL

9. Policy for Participation in Youth-Related Parades or Escorts

Staff requests clarity and consistency of the services for parades/escorts. Current policy provides for "school related" sports and the request to City departments to come from Waupun School District or CWC.

A few requests this year have come to staff for parades outside of the policy.

MAYORAL CORRESPONDENCE/PRESENTATIONS

10. Park and Recreation Month - July 2024

Mayor provides the departmental recognitions supporting the month of July as Park and Recreation Month.

CONSENT AGENDA

Motion Matoushek, second Ledesma accept the monthly Finance Report and approve the Consent Agenda. Motion carried 6-0 on roll call.

At 7:13p, motion Kunz, second Siebers to call the meeting adjourned. Motion carried 6-0.