



MINUTES
CITY OF WAUPUN ZONING BOARD OF APPEALS
 Waupun City Hall – 201 E. Main Street, Waupun WI
 Monday, May 16, 2022 at 4:30 PM

CALL TO ORDER

Jason Westphal Chairman, called the In-house & Virtual Zoning Board of Appeals meeting at 4:30 p.m.

ROLL CALL

Members present: Jason Westphal, Mark Nickel, Derek Minnema, Dylan Weber, Rick Vanthoff, & Patricia Beyer Alternate

Also in attendance were Susan Leahy, Zoning Administrator & Kathy Schlieve, Administrator

PERSONS WISHING TO ADDRESS THE ZONING BOARD OF APPEAL--State name, address, and subject of comments. (2 Minutes)

No persons appeared.

FUTURE MEETINGS AND GATHERING INVOLVING THE ZONING BOARD OF APPEAL

Leahy addressed the committee that there is an item for the June Meeting.

CONSIDERATION - ACTION

1. Recognition of Mayoral Appointment of Board Members

ALDERMAN	<i>Mayoral Appointed Chairman</i>		Jason Westphal
CITIZEN		4/30/2025	Mark Nickel
CITIZEN		4/30/2023	Derek Minnema
CITIZEN		4/30/2024	Rick Vanthoff
CITIZEN		4/30/2024	Dylan Weber
CITIZEN ALTERNATE		4/30/2023	Patricia Beyer

Motion by Weber to approve the appointed board members. Minnema 2nd.

5 Ayes, 0 Nays. Motion carried unanimously

2. Motion by Weber for meeting date and time to remain the same, the first Monday of the month at 4:30 pm on an as needed basis. Minnema 2nd.

5 Ayes, 0 Nays. Motion carried unanimously

3. Motion by Weber, second by Nickel to approve the December 6, 2021 Zoning Board of Appeals meeting minutes.

5 Ayes, 0 Nays. Motion carried unanimously

4. Public Hearing – Westphal read request to discuss/approve a variance request from Thomas Schoenfeldt, 415 Fond du Lac Street to construct a new garage. The new garage and the old garage combined exceed the 1400 SF for detached garage structures per the Municipal Code.

- Leahy explained the project to the board regarding the new detached garage and in the future the existing garage would be turned into a man cave (living area).
- Westphal closed the public hearing .
- Motion by Weber to approve the construction of the new detach garage exceeding the 1400 sf as written. Nickel 2nd.

Westphal – Aye, Nickel - Aye, Minnema – Aye, Weber – Aye, Vanthoff - Aye

5 Ayes, 0 Nays. Motion carried unanimously

ADJOURNMENT

Motion by Weber, seconded by Vanthoff to adjourn the meeting. Motion carried, meeting adjourned at 4:40 pm.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.