



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, September 30, 2025 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Siebers, Alderman Mielke, Alderman Kunz, Alderman Westphal

Council Virtual- Alderman Matoushek

Council Excused: None

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Public Works Daane, Fire Chief Demaa, Finance Director Langenfeld, Utility Manager Brooks

Management Virtual:

Management absent and excused: Recreation Director Kaminski, Library Director Jaeger, Police Chief Rasch

Audience in-person: Jaedon Buchholz

CONSIDERATION - ACTION

1. **Jason and Emily Engelhardt Annexation Petition to detach property address W11415 Hawthorne Drive, Waupun (T21141599HA12000) from Township of Waupun, Fond Du lac County, and be annexed to the City of Waupun**

Jason and Emily Engelhardt of W11415 Hawthorne Drive, Waupun (T21141599HA12000) Town of Waupun, have submitted a petition to annex to the City of Waupun due to the need to connect to the City's septic/sewer system.

Motion Kunz, second Westphal to adopt Ordinance 25-10 to annex property owned by Jason and Emily Engelhardt of W11415 Hawthorne Drive, Waupun (T21141599HA12000) Town of Waupun, Fond Du Lac County. Motion carried 6-0 on roll call.

2. **Certified Survey Map- Benjamin & Leah Buteyn Combining Parcels 66 Birdie (WPN-14-15-99-FA-180-00) and 62 Birdie (WPN-14-15-99-FA-470-00)**

Motion Siebers, second Matoushek to approve the Certified Survey Map submitted by Benjamin & Leah Buteyn to combine two parcels 66 Birdie (WPN-14-15-99-FA-180-00) and 62 Birdie (WPN-14-15-99-FA-470-00). Motion carried 6-0 on roll call.

3. **Award 2025 Sidewalk Management Program Bid**

Public Works accepted and opened bids for the 2025 sidewalk management program on Tuesday, September 23, 2025. Two bids were submitted: Rennhack Construction \$27,454.14 and Forward Contractors \$28,696.96.

Motion Westphal, second Siebers to award the 2025 Sidewalk Management Program bid to Rennhack Construction in the amount of \$27,454.14. Motion carried 6-0 on roll call.

4. **Resolution for Inclusion Under the Income Continuation Insurance Plan**

Motion Kunz, second Siebers to approve the Resolution for Inclusion Under the Income Continuation Insurance Plan. Motion carried 6-0 on roll call.

5. **Offer to Purchase a Portion of Lot 1 of Dodge County CSM 7085 (Dodge County Tax Parcel 292-1315-0844-003) with CTS Holdings LLC**

Motion Siebers, second Kaczmarski to approve the offer to purchase with CTS Holdings, LLC and the supporting Developer's Agreement. Motion carried 6-0 on roll call.

ORDINANCES-RESOLUTIONS

6. Ordinance to Repeal and Recreate Ch 10.15 entitled Health and Sanitation-Collection of Recyclable Material

Motion Siebers, second Mielke to accept the first reading of the ordinance to Repeal and Recreate Ch 10.15 entitled Health and Sanitation-Collection of Recyclable Material. Motion carried 6-0 on roll call.

DISCUSSION-REVIEW

7. Fire and Emergency Services Agreement By and Between the Town of Chester, Town of Trenton, Town of Waupun and City of Waupun

Council reviews the agreement with the surrounding jurisdictions for fire and emergency service and the impact on the City of Waupun.

CONSENT AGENDA

Motion Siebers, second Mielke to approve the Consent Agenda. Motion carried 6-0 on roll call.

ADJOURNMENT

At 6:23p, motion Kunz, second Kaczmarski to duly call the meeting adjourned. Motion carried 6-0.