

Monday, June 24, 2024 – City Council Chambers

CALL TO ORDER

President Disch called the meeting to order at 5:30

ROLL CALL:

Citizens: Doug Disch, Bridget Winterhack, Megan Williams, Wanda Nick, Lexi Zarn, Mary Kay Gorst

Alderman: Kambria Ledesma

Ex-officio: Recreations Director, Rachel Kaminski, and City Administrator, Kathy Schlieve

CONSENT AGENDA

1. Approve the minutes of May 20, 2024- motion by Gorst, seconded by Nick. Motion passes unanimously.
2. Approve Community Center Vision, Mission, & Value Statements- motion by Ledesma, seconded by Williams. Motion passes unanimously.

DISCUSSION ITEMS

3. Skipped for now
4. Recreation Updates: Kaminski reports.
 - a. The Waupun Summer Camp has been approved and will be happening at the Ice Rink. Looking to next year and using the new facility as a home base. There are 9-12 kids on a busy day.
 - b. Park program enrollment has tripled. Next field trip is in July to a zoo in West Bend.
 - c. Senior Center has started taking trips again. July 31st trip is to a Brewer game. Looking forward to monthly trips in the future.
 - d. Aquatic Center is dealing with rain and closing for inclement weather.
5. Review Community Center Job Description
 - a. There was discussion regarding the number of part time staff needed to cover all the open hours and potential rentals. Disch offered that rentals should be informed their events need to be completed in advance of closing so staff has time to complete their closing procedures and still clock out by 9.
6. Review Community Center Policies
 - a. There is a need to develop a handbook with the tag “subject to change” to account for what we will learn along the way.
 - b. We will have a very nice surveillance and electronic monitoring system that will give us a wealth of information.
 - c. Weapons and alcohol will not be permitted.

- d. Officer Brzezinski was consulted for our active violence, active shooter drills, armed intruder policies. He also walked the facility and was impressed by the forethought put into the layout and safeguards.
 - e. Ledesma asked about specifying the language regarding smoking and vaping. Winterhack asked if there was a rule prohibiting drugs from the facility. Williams asked about adding a NARCAN station.
7. Review Community Center Participant Fees
- a. There is ample discussion regarding what is reasonable for membership and level of membership. We do not want to compete with the other gyms in town. Figuring out fees based on comparable programs is difficult because everyone has different types facilities and programming available.
 - b. Disch brought up that some groups may need to rent more than just the gym. Can other groups charge for admission to their programs?
 - c. Winterhack brought up the pickle ball groups do not currently pay anything.
 - d. For now we're going to move forward using Jackson's model to work off of.

FUTURE MEETINGS

- 8. Monday, July 22, 2024 at 5:30pm at City Hall

Ledesma moves to adjourn, Gorst seconds motion passes.

ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kambria Ledesma". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Kambria Ledesma, Secretary
City of Waupun