



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, July 11, 2023 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Langford, Alderman Kunz, Alderman Siebers

Council absent/excused: Alderman Matoushek

Management in-person: Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane

ADJOURN TO CLOSED SESSION

At 5:31pm, motion Siebers, second by Kunz to adjourn in closed session under Section 19.85 (1) (c)(g) of the WI Statute for purposes of Public Works Performance and Staffing and Possible Litigation involving 717 Sunrise Avenue. Motion carried 5-0.

RECONVENE TO OPEN SESSION

At 6:01pm, motion Kunz, second Langford to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 5-0.

ACTION FROM CLOSED SESSION

No action in open session

At 6:01pm, a slight recess is held to allow those attending to be seated.

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:05pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Langford, Alderman Kunz, Alderman Siebers

Council absent/excused: Alderman Matoushek

Management in-person: Attorney VandeZande, City Clerk Hull, Administrator Schlieve, Director of Public Works Daane, Fire Chief Demaa, General Utility Manager Brooks, Police Chief Loudon, Library Director Jaeger, Finance Director Langenfeld

Management Virtual: None

Management absent and excused: Utility Finance Director Stanek, Recreation Director Kaminski

Audience in-person: Tyler Loomans, Jodi Mallas, Jeni Maly, Jaedon Buchholz, Brittany Falk, Danielle McKnight, Nicholas Tank, Jim Hepp

Audience Virtual: Jason Whitford

PUBLIC HEARING

No public hearing is held

PERSONS WISHING TO ADDRESS COUNCIL

1. Waupun Hockey Association Update and ARPA Funds Review - Tyler Loomans

Tyler Loomans and Brittney Falk of Waupun Hockey Association appear before the Council. The Association continues to fund raise and asks what next step is for consideration of ARPA funding. The reconstruction of the Community Center floor is estimated at \$800,000. Council will continue discussions for ARPA funding at the July 25, 2023 Committee of the Whole meeting.

2. New Winter Festival Proposal – Jodi Mallas and Jeni Maly

Jodi Mallas and Jeni Maly propose several winter event concepts, such as Ice Fest, in the hopes of bringing visitors to waupun to frequent our local shops and establishments and provide community involvement. The City could seek a Joint Effort Marketing (JEM) Grant through the WI Dept of Tourism if Council authorizes. Public Works assistance is requested for the setup and take down of the events.

James Hepp of 431 E Jefferson Street wishes for parking limits between Madison and Carrington to be reviewed. The Board of Public Works Board will review this at a future meeting.

ORDINANCE CONSIDERATION FOR ADOPTION PROCESS *(Roll Call Motion)*

3. Ordinance to amend Ch.6.03 (2) Traffic Code for the purpose of Additional Stop Sign Placement (Public Works 6-13-23)

At the June 13, 2023 Board of Public Works meeting, recommendation of Council adoption was heard. City Attorney VandeZande has reviewed the draft ordinance and approves the language as proposed.

Motion Kaczmariski, second Westphal to accept the first reading of the ordinance to amend Ch. 6.03(2) Traffic Code for the purpose of Additional Stop Sign Placement. Motion carried 5-0 on roll call.

4. Ordinance to amend Ch. 16.03 Zoning Code for the purpose of Off Street Parking (Plan Commission 6-21-23)

At the June 21, 2023 Plan Commission meeting, recommendation of Council adoption was heard. City Attorney VandeZande has reviewed the draft ordinance and approves the language as proposed.

Motion Westphal, second Kunz to accept the first reading of the ordinance to amend Ch. 16.03 Zoning Code for the purpose of Off Street Parking. Motion carried 4-1 on roll call with Kaczmariski voting Nay.

ORDINANCE CONSIDERATION FOR CONTINUATION IN CREATION PROCESS

5. Ordinance for the Purpose of Sexting

The police department is recommending an ordinance as the sharing of explicit images and related activities between minors represents a concern for the health, safety, welfare, peace and order to the citizens of the City of Waupun. . This ordinance will assist law enforcement’s discretion of the appropriate enforcement needed when responding to these types of complaints.

Motion Westphal, second Langford to direct the City Attorney to create/amend a City ordinance for future Council consideration, for the purpose of providing a definition and the violations of Sexting. Motion carried 5-0.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

6. Certified Survey Map - Kate & Steve Bresser 305 & 307 E Main Street (Plan Commission 6-21-23)

Motion Kaczmariski, second Siebers to approve the Certified Survey Map regarding 305 and 307 E Main Street for Kate & Steve Bresser Motion carried 5-0 on roll call.

7. Certified Survey Map - ACS RBHS LLC 1023 &1021 Tanager St.(Plan Commission 6-21-23)

Motion Westphal, second Kunz to approve the Certified Survey Map regarding 1023 and 1021 Tanager Street for ACS RBHS LLC. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

8. WisDOT 2024-2029 Surface Transportation Program-Local (STP-L) Funding

Motion Siebers, second Langford to authorize the submission of the WisDOT 2024-2029 Surface Transportation Program-Local (STP-L) Funding Grant Application for 2028 road improvements. Motion carried 5-0 on roll call.

DISCUSSION - REVIEW

9. Review Fundraising Plan for Waupun Senior/Community Center

The City may be interested in pursuing sponsorship through naming rights of various spaces in the new Senior/Community Center. A draft campaign is provided for review. Further discussion will continue at a future Council meeting.

10. Review Sponsorship and Naming Rights Policy

Schlieve provides the need for a policy in relation to the acceptance of donations, gifts, sponsorships, etc. and also naming rights for City owned property, facilities, etc. Further discussion will continue at a future Council meeting.

MAYORAL CORRESPONDENCE/PRESENTATIONS

11. Review of the 6:00pm Start time for the Committee of the Whole Meetings

Motion Langford, second Kunz to amend the start time of the Committee of the Whole meetings to 5:30pm. Motion carried 4-1 on roll call with Westphal voting Nay,

CONSENT AGENDA

Motion Siebers, second Langford to accept the consent agenda. Motion carried 5-0 on roll call.

ADJOURNMENT

At 7:41pm, Motion Kunz, second Langford to call the meeting adjourned. Motion carried 5-0.