



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 10, 2025 at 4:30 PM

Chairman Seibers called meeting to order at 430pm.

Members present include Alderpersons: Dan Siebers, Michael Matoushek, Bobbi Jo Kunz. Citizens: Dale Heeringa, Andrew Sullivan, Dave Rens. Ex Officio: DPW Director Jeff Daane. Also in attendance is Mayor Rohn Bishop and City Administrator Kathy Schlieve. Absent and excused: Greg Zonnefeld.

Future meetings and gatherings include the next regularly scheduled meeting, scheduled for Tuesday, July 8, 2025, 4:30 p.m. Waupun City Hall, 201 E Main Street, Waupun, WI.

Motion Matoushek, second by Sullivan to approve minutes from May 13, 2025 Board of Public Works meeting. Carried unanimously.

Daane reviews monthly report for May that gives breakdown for total number of work orders, hours for each work order and total costs associated.

Daane presents quote from Aqualis to come in and clean tree roots from the storm sewer line between Bly St and S State St and then televise to make sure the pipe is open and flowing. Motion Matoushek, second by Sullivan to approve Aqualis quote for \$4640. Carried unanimously.

Daane presents quote for Shaler Park Avigilon upgrade from Lappen Security. The camera system is very old and has poor quality and date and time does not match up, making it hard to review footage if there was a complaint or any vandalism. Motion Rens, second by Heeringa to approve quote from Lappen for \$4972.90. Carried unanimously.

Daane reviews Tru Cleaners LLC contract for services at city buildings. The city brought in other quotes and Tru Cleaners' rates were still better than other services. The city had to make some changes cutting cleaning hours at a few facilities to stay within budget. Rens questioned if the city has thought about hiring someone for cleaning and Daane stated they have and is something they will continue to monitor. Motion Rens, second by Matoushek to approve new cleaning contract with Tru Cleaners for \$4800 per month (\$57,600 per year). Carried unanimously.

Motion Kunz, second by Heeringa to adjourn this meeting at 4:47pm. Carried unanimously.