



MINUTES
CITY OF WAUPUN PLAN COMMISSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, February 19, 2025 at 4:30 PM

Meeting called to order at 4:30 pm by Chairperson, Mayor Bishop.

Roll call taken. Members Present: Chairperson Bishop; Jason Whitford (online); Elton TerBeest; Jeff Daane; Gary DeJager; Jerry Medema. Absent and excused: Mike Matoushek. Staff present: Sue Leahy, Grand Valley Inspection; Administrator Schlieve; Attorney Vande Zande. Also present, Tom Clement on behalf of American Transmission Company.

No members of the public are present to address the Plan Commission.

Next Regularly Scheduled Plan Commission Meeting, March 19, 2025, 4:30 pm, Waupun City Hall.

Motion TerBeest, second Medema to approve Minutes from January 27, 2025 Plan Commission Meeting.

Motion Whitford, second TerBeest to open the public hearing for conditional use for Tom Clement on behalf of American Transmission Company, construction activities are located in Section 33, Township 14 North, Range 15 East, within the City of Waupun, Fond Du Lac County WI for the rebuild of approximately one mile of the Y-25 Transmission Line, South Fond Du Lac Rebuild Project, per Municipal Code Chapter 20 Shoreland and Floodplain. Carried unanimously. Clement explains the project will rebuild transmission lines and impacts the floodplain. As part of the project ATC will remove old structures and offset new poles 10-15 feet on the same center line. Impact to floodplain will be negligible and backfill to surround grade. Guidelines will be removed, making it easier to mow and maintain around the structures. Mayor Bishop requests movement of one of the poles to reduce impact with pictures near End of the Trail Sculpture in Shaler Park. Bishop requests that ATC representatives reach out to Steve Brooks, Utility Manager to address movement. No members of the public are present to speak on the conditional use application and no comments received from public prior to hearing. Motion DeJager, second Whitford to approve conditional use as presented. Carried unanimously.

Revised easements are reviewed. Approve Electric Easements with American Transmissions Company (ATC). Attorney Vande Zande indicates that the City will request modification of the language in the easement to allow for the city to maintain, repair and work within the easement and to limit use of herbicides to those allowable by WI-DNR and EPA. Motion DeJager, second TerBeest to approve the easements contingent on Attorney Vande's recommendations being included in the easement language specific to right to maintain, repair and work within the easement and to restrict use of herbicides to those approved by WI-DNR and EPA. Carried unanimously.

Motion Medema, second TerBeest to adjourn the meeting at 4:44 pm. Carried unanimously.

Submitted by Kathy Schlieve, City Administrator