



MINUTES
CITY OF WAUPUN COMMON COUNCIL MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, May 14, 2019 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance was heard, followed by a moment of silence

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Kaczmarski, Alderman Mielke, Alderman Matoushek, Alderman Vossekuil, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Library Director Jaeger, Fire Chief Demaa, Utility General Manager Posthuma, Finance Director Oosterhouse, Police Chief Loudon, Public Works Director Daane, and Recreation Director Kaminski. No staff is absent.

Other general City staff in attendance is Sarah VanBuren, Lieutenant Pfalzgraf, and Officer Morgan.

Audience present is Paul Mielke, Lisa Mielke, Tyler Wiese, Carter Flegner, Brennan Sullivan, Sadie Schultz, Eric Ellcey, Crystal Ellcey, Emily Smith, Jean Mc Kim, Dick Rens, Samantha Horning, Amanda Horning, and Zachary Gappa.

PERSONS WISHING TO ADDRESS COUNCIL

Introduction of Officer Annie Morgan

Lieutenant Pfalzgraf introduces Officer Annie Morgan who was employed with the City on July 25, 2018 as the In-Training Patrol Officer. On December 17, 2018 she began field training which is now complete and Officer Morgan is a regular status employee with the Waupun Police Department.

Waupun School District Senior Democratic Seminar Class- Presented by Carter Flegner, Brennan Sullivan, Tyler Wiese, and Caden Bronkhorst

Carter Flegner, Brennan Sullivan, and Tyler Wiese are present before the Council to update them on the project they have been involved in for their Senior Democratic Seminar class. This group has been working with the Department of Public Works in providing maintenance of the Pine Street Park shed (scrapping paint, sanding, and repainting) and Schlieve Field concession stand (repainting, caulking, and scraping windows).

Waupun School District Senior Democratic Seminar Class- Presented by Jaden Collien, Alec Cunningham, Marcus Domask, and Trevor VandeZande

This item is tabled for a future meeting as these individuals could not attend.

CONSENT AGENDA

Explanation relating to the expense item from Beaver Dam Gunitite was heard. The Beaver Gunitite invoice is for an exterior wall repair in the downtown area which is related to streetscape plan in TID 3, which is budgeted. A group from the Waupun School District Senior Democratic Seminar class will be painting a mural on this wall as a part of downtown beautification.

Motion Westphal, second Matoushek to approve the Consent Agenda. Motion carried 6-0 on roll call.

Motion Vanderkin, second Matoushek to approve an Operator License to Candice Hanson, Jason Tonn, Liam Bossenbroek, Joseph Bonzelet, and Brandon McCartney; a Taxi Driver License to Amanda Engel; and Temporary Class B Licenses to Waupun Fine Arts for the events of Concerts in the Park on July 4, 11, 18, and 25, 2019 located in the West End Park, 200 Beaver Dam Street, Waupun, Arts and Crafts Fair on August 3, 2019 located in the West End Park, 200 Beaver Dam Street, Waupun, and the Harvest Moon Ball on September 28, 2019 located in the City Hall Auditorium, 201 E Main Street, Waupun and Waupun Volksfest for Volksfest on September 6-7, 2019 located in Tanner Park, 503 E Spring Street, Waupun. Motion carried 6-0 on roll call.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION

No discussion is heard as no items are removed.

ORDINANCES / RESOLUTIONS

First Reading- Ordinance to Amend Chapter 8.02(8)(b)(5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens.

Members of the audience appeared in support of the creation of an ordinance are Zachary Gappa, Eric Ellcey, Crystal Ellcey, Samantha Horning, and Amanda Horning.

Members of the audience appeared not in support of the creation of an ordinance are Emily Smith.

Council discussion of the draft ordinance was heard. Attorney VandeZande prepared the ordinance with the comments and direction of the Council at the prior meeting and also those suggestions directed by the Mayor in coordination with the Building Inspector and Code Enforcer.

A requirement is for 100% of surrounding properties must sign approval for a neighboring property to hold chickens. Westphal wants to verify that it's the property owner who must authorize approval, not a person who resides in the home but rents/leases and he doesn't believe there should be a limit on the number of permits issued as it currently states 10 permits maximum. Kaczmariski believes the penalties are too high. Hull inquires if those educational purposed properties are restricted to School Districts or are home schools included.

Motion Westphal, second Mielke to accept the first reading to amend Chapter 8.02(8)(b)(5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens with the revisions to include unlimited permits and the home school properties as a non-permitted use. Motion provided a 3-3 tie with Vanderkin, Matoushek, and Vossekulil voting Nay. The Mayor votes Nay unless the permits remain at a maximum of 10.

Motion Mielke, second Kaczmariski to accept the first reading to amend Chapter 8.02(8)(b)(5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens with the maximum permits to remain at 10 and the home school properties as a non-permitted use. Motion provided a 3-3 tie with Vanderkin, Matoushek, and Vossekulil voting Nay. The Mayor votes Aye and motion passes.

CONSIDERATION - ACTION

Designation of 2019 Farmer's Market

The Waupun Chamber of Commerce, along with the Downtown Promotions Committee, request to hold the Farmers Market in the O'Connor, Wells & Vander Werff, LLC parking lot, located on the corner of East Main Street and South Forest Street on Saturday's from 8:00am to 12:00pm between June 1 and September 28, 2019.

Motion Matoushek, second Vossekul to approve the 2019 Farmers Market, to be located in the parking lot of O'Connor, Wells & Vander Werff, LLC on Saturdays from June 1-September 28 from 8:00am to 12:00pm. Motion carried 6-0 on roll call.

Establish 2019 Waupun Trick or Treat Date and Hours

The Downtown Promotions Committee requests to establish Waupun's Trick or Treating to be celebrated on Saturday, October 26. The Downtown Promotions Committee would like to hold trick or treating with the downtown businesses from 2:00pm to 4:00pm and City wide Trick or Treating would follow from 4:00pm to 6:00pm.

Motion Vanderkin, second Matoushek to establish the 2019 City of Waupun Trick or Treating to be celebrated on Saturday, October 26 from 4:00pm to 6:00pm. Motion carried 6-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS (Roll Call Motion)

Award Bid for 2019 Mill and Overlay for Fond du Lac Street, E. Jefferson Street, and Edgewood Drive

Bids were accepted for mill and overlay of Fond Du Lac Street (Main Street to State Highway 26), E. Jefferson Street (railroad tracks to S. Madison Street), E. Jefferson Street (Young Street to Shaler Drive) and Edgewood Drive (Brandon Street to Summer Avenue) from Northeast Asphalt \$167,186.28, Tri-County Paving Inc. \$173,695.20, and Stark Pavement Corp \$202,472.25. At the Board of Public Works on May 14, 2019, the Board made a recommendation to the Council to award the bid to Northeast Asphalt.

Motion Vanderkin, second Matoushek to award the bid to Northeast Asphalt in the amount of \$167,186.28 for mill and overlay of Fond Du Lac Street (Main Street to State Highway 26), E. Jefferson Street (railroad tracks to S. Madison Street), E. Jefferson Street (Young Street to Shaler Drive) and Edgewood Drive (Brandon Street to Summer Avenue). Motion carried 6-0 on roll call.

MAYORAL CORRESPONDENCE/PRESENTATIONS

Appointment of Library Board Member

Due to the resignation of a Library Board member, Mayor Nickel has appointed Sadie Schultz to the vacancy.

Motion Vanderkin, second Matoushek to accept the Mayoral appointment of Sadie Schultz to the Library Board. Motion carried 6-0 on roll call.

CLOSED SESSION

Motion Matoushek, second Mielke to adjourn in closed session under Section 19.85 (1) (c) (e) of the WI Statutes for consideration for offer of employment benefits and negotiations in TID 5 for Lot 1 on Mayfair Drive and city-owned land on the former MVP school site. Motion carried 6-0.

OPEN SESSION

Motion Vanderkin, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action is taken.

ADJOURNMENT

Motion Matoushek, second Vanderkin to duly call the meeting adjourned at 7:15pm.

Angela J. Hull, Clerk