

**Minutes of the Waupun Public Library Board Meeting  
Wednesday, January 19, 2022**

The Waupun Public Library Board was called to order by Beverly Martens, President, at 4:30 p.m. on Wednesday, January 19, 2022. Present were, Schultz, Garcia, and Jaeger. Also present via Zoom: Sullivan, Hintze, Gehl and Rohrer. Langford was absent.

ARTICLE I: Motion by Sullivan, supported by Hintze, to accept the minutes of the December 15, 2021 meeting as written. Motion carried.

ARTICLE II: No personal appearances.

ARTICLE III: Monthly Statistics continue to improve.

- a. Circulated/downloaded/loaned: 114,746 items through the end of December.
- b. Curbside and drive-thru window service: handled 1,857 transactions through the end of December.

ARTICLE IV: The Budget was discussed with no concerns noted.

ARTICLE V:

- a. Two lists of bills were presented: a list of bills which are a carryover from December 2021 and bills from January 2022. Motion by Hintze, supported by Gehl, to pay both lists with the exception of Inter-Quest for \$56.19. Motion carried 6-0 on roll call.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarians' Report.

- a. Interior Signage: Seven different options have been received from Warrior Innovation. After staff provides input, and project cost is determined, it will be presented to the Library Board.
- b. The 24-year-old, leaky bubbler on the first floor, has been replaced with a new bubbler which includes a hands-free water bottle filler.
- c. TruClean deep cleaned the entire first floor carpets, December 23 and 24. We will be looking to do the second floor cleaning in the future.
- d. Virtual Programming: February 8, 6:30, Carol Shirk: "Phenology: Nature's Calendar (How gardeners can use phenology in their craft.) March 22: Waupun Historical Society, April: Carol Shirk will return. Book Bingo: Lisa Bille started a new round to go through April 1. Staff will be offering the popular crafts throughout the coming months. More information to come.

ARTICLE VIII: Old Business:

a. Meeting Room: After discussion of COVID data available, the Board members agreed the meeting rooms will continue to remain closed to the public.

ARTICLE IX: New Business:

a. Warrior Innovation continues its work on the Interior Signage project. No specifics available at this time requiring a vote by the Board.

ARTICLE X: Motion by Hintze, supported by Sullivan, to adjourn at 4:42 p.m. Motion carried.

**\*Next tentative meeting: Wednesday, February 16, 2022 at 4:30 p.m. The Board will meet in person at the Library, with some members attending virtually. Efforts will be made to provide availability for those unable to attend in person.**

SANDRA ROHRER Secretary  
SR/bkj