



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
City Hall 201 E Main Street Waupun
Tuesday, January 26, 2021 at 5:30 PM

ALL TO ORDER

Mayor Nickel called the meeting to order at 5:30pm.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Vanderkin, Alderman Kaczmariski, Alderman Vossekui, Alderman Mielke, and Alderman Matoushek. No members absent.

Management Staff present is Clerk Hull, Attorney VandeZande, Administrator Schlieve, General Utility Manager Brooks, Police Chief Loudon, Library Director Jaeger, Director of Public Works Daane, Utility Finance Director Stanek, Recreation Director Kaminski, Fire Chief Demaa, and Finance Director Kast. No Staff is absent.

Other City Staff present is Sarah Van Buren, Community & Economic Development Coordinator.

Audience in attendance is Christine Brennan.

Media present is Ken Thomas of the Daily Citizen.

CONSENT AGENDA

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

Motion Matoushek, second Vanderkin to approve the consent agenda. Motion carried 6-0 on roll call.

RECOMMENDATIONS FROM BOARDS, COMMITTEES, COMMISSIONS

2. Certified Survey Map-Stanton and Son LLC Edgewood Dr./Beske St.

Stanton & Sons provides a new CSM dividing a parcel to provide a zero lot line, splitting the 2-family home (duplex) in the R-2 District. Each lot exceeds the 4000 sf requirement per ordinance. On January 20, 2021, the Plan Commission made recommendation for the Council to approve.

Motion Kaczmariski, second Vossekui to approve the Certified Survey Map provided by Stanton & Son's. Motion carried 6-0 on roll call.

BUSINESS FOR DISCUSSION-REVIEW

3. COVID-19 Updates and Policy Revisions

City staff provides their intentions in relation to opening or continuing closures of their facilities. Light openings of facilities are heard for City Hall and Utilities and March 1 for the Senior Center. City Hall rentals to begin April 15th.

Schlieve reflects on the COVID-19 Plan policy and its relation to the newest changes which are being discussed/considered by the CDC. Travel: currently, one must quarantine. CDC guidelines do not isolate travel via train/plane, but suggest safety precautions for returning. COVID-19 Sick Pay: Expired 12/31/20. Consideration for a policy for additional paid leave. Legal opinion states as an employer you may wish to consider this pay so employees are not returning to work with the possibility of infecting other employees. A policy will be brought forward at a future meeting for consideration.

4. Update on Energy Innovation Grant Program Application

The Energy Innovation Grant Program covers a wide variety of energy related projects that reduce energy consumption and support renewable energy and energy storage, energy efficiency and demand response, electric and renewable natural gas (RNG) vehicles and infrastructure, or comprehensive energy planning.

The Public Service Commission of Wisconsin's Office of Energy Innovation's Energy Innovation Grant Program (EIGP) application for modifying the HVAC system at City Hall is complete and was submitted by the January 22, 2021 deadline. Grant findings and inclusions of this project are provided to the Council. Total cost of the project: \$955,781 with the possibility of grant funding of \$721,657. Staff will continue to inform Council as this grant proceeds.

5. Transportation Utility Feasibility Study

Due to declining revenue and increase costs, a provision in the 2021 budget was provided to conduct a feasibility study to examine alternative and viable revenue sources to meet the capital needs of our community, such as a transportation utility. Other considerations voiced are the wheel tax and county tax.

CLOSED SESSION

Motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for the purpose of **Land Negotiations of City Owned Industrial Land**. Motion carried 6-0.

RECONVENE TO OPEN SESSION

Motion Vanderkin, second Vossekul to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

Motion Vanderkin, second Vossekul to call the meeting adjourned at 7:10pm. Motion carried 6-0.