



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, May 11, 2021 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Kaczmarski, Alderman Langford, Alderman Matoushek, Alderman Bishop, and Alderman Vanderkin. No members are absent.

Management Staff present is Clerk Hull, Attorney VandeZande, Administrator Schlieve, General Utility Manager Brooks, Fire Chief Demaa, Police Chief Loudon, Library Director Jaeger, Recreation Director Kaminski, and Director of Public Works Daane. Staff absent and excused is Utility Finance Director Stanek and Finance Director Kast.

City Staff present is Community and Economic Development Coordinator VanBuren, Lieutenant Pfalzgraf, and Patrol Officer Dumke.

Audience in attendance is Jake Vanderwerff, Sam Kaufman, Jodi Mallas, Jason Whitford, Dave Gerritsen, Missy Hartung, and Tabby Vanderwerff.

Media present is Ken Thomas of the Daily Citizen and Justin Wylesky of WBEV.

PERSONS WISHING TO ADDRESS COUNCIL

1. Introduction of Officer Graham Dumke

Lieutenant Pfalzgraf presents Patrol Officer Graham Dumke who was hired December 21, 2020 and has now completed field training.

2. Fond Du Lac County Supervisor Sam Kaufman-Update of County Proceedings

Kaufman offers discussions of the Fond Du Lac County Board, such as ATV trails/usage with the Wild Goose Trail, sales tax, and redistricting.

3. Jake Vanderwerff - Climate Crisis and Waste Consumption

Jake Vanderwerff, student of Central WI Christian School, is before the Council of his concerns with the climate and waste consumption. Vanderwerff provides several ways of saving on waste to enhance our environment.

4. My Property Shoppe owner Jodi Mallas- Area Housing

Jodi Mallas of My Property Shoppe comes before the Council to provide information on the lack of available housing in the City of Waupun.

CONSENT AGENDA

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

Motion Matoushek, second Vanderkin to approve the consent agenda. Motion carried 6-0 on roll call.

RESOLUTIONS AND ORDINANCES:

18. Ordinance to amend Ch. 16.01(10) Zoning Map -Rezone Dodge County Parcel 292-1315-0514-103 to Institutional District

The City received a petition to rezone parcel 292-1315-0514-103 from R-4 Central Area Single Family Residential Zoning District to the IN - Institutional Zoning District from Pella Lutheran Church. Pella Church had purchased the lot north of the church about 20 years ago for a possible parking lot expansion. The home was removed and a garage is presently located on the property. The State wishes to purchase this property for an off street, employee parking lot. On April 28, 2021 a public hearing of the Plan Commission was held and a recommendation to approve was made.

Motion Bishop, second Matoushek to waive the first reading and adopt Ordinance 21-03 to amend Ch. 16.01(10) Zoning Map -Rezone Dodge County Parcel 292-1315-0514-103 to Institutional District. Motion carried 5-1 on roll call with Westphal abstain.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

19. Gremmer & Associates Inc. Design services -Contract Amendment No. 1 for Madison Street STP-Urban (Doty Street to Lincoln Street) Project

Due to S. Madison Street project being delayed until 2022, design plans required updates. These updates are provided to the Council for consideration. The Board of Public Works made recommendation of approval at the Tuesday, May 11, 2021 meeting.

Motion Kaczmariski, second Bishop to approve the Gremmer & Associates Inc. Design services –Contract Amendment No. 1 for Madison Street STP-Urban (Doty Street to Lincoln Street) Project. Motion carried 6-0 on roll call.

20. IWorQ Service Agreement

City departments have reviewed a software program, IWorQ, as a reporting program to track labor, equipment and material costs, licensing and permitting, and code enforcement for \$4,750 in 2021 and \$9,500 each year after. The Board of Public Works made recommendation of approval at the Tuesday, May 11, 2021 meeting.

Motion Matoushek, second Bishop to approve the service agreement with IWorQ. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

21. American Legion Baseball Gretchel-Nelson Post 210 Request for Sponsorship for Central Plains Region National Tournament August 6-9, 2021

Dave Gerritsen of the American Legion Gretchel-Nelson Post 210 is before the Council requesting sponsorship from the City for the Central Plains Regional National Tournament scheduled August 6-9, 2021 in Waupun.

Motion Vanderkin, second Matoushek to approve the \$2500 Grand Slam level for a sponsorship to the American Legion Gretchel-Nelson Post 210 for the Central Plains Regional National Tournament scheduled August 6-9, 2021 in Waupun. Motion carried 6-0.

22. Appointment to Board of Public Works - Dave Rens

Motion Vanderkin, second Matoushek to appoint Dave Rens to the Board of Public Works. Motion carried 6-0 on roll call.

23. Board of Public Works Mechanic Job Description

Motion Matoushek, second Westphal to approve the Department of Public Works Job Description. Motion carried 6-0 on roll call.

24. Tourism Partnership Update

Schlieve provides a brief update on tourism and our partnership with Destination Lake Winnebago Region (DLWR). With the tourism sector slowly recovering, those staff members are slowly coming back online to increase marketing and sales efforts for the region tourism revenue is down but there is still a lot of work to market the future. Efforts have been strongly focused on developing content to promote local communities for future marketing campaigns.

MAYORAL CORRESPONDENCE/PRESENTATIONS

25. Open Meetings Law

Attorney VandeZande provides an overview of open meetings law.

ADJOURN TO CLOSED SESSION

At 7:23pm, motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (e) (g) of the WI Statutes for discussion of Investment of Public Funds for proposed project at 505 Libby Street, Investment of public funds for proposed project at 417 E Main Street in TID 3, and Ambulance Services. Motion carried 6-0.

RECONVENE TO OPEN SESSION

At 8:30pm, motion Vanderkin, second Matoushek to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

At 8:31pm, motion Bishop, second Matoushek to call the meeting adjourned. Motion carried 6-0.