



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, April 09, 2024 at 6:00 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma

Council absent/excused: Alderman Westphal

Management in-person: Attorney VandeZande, Police Chief Rasch, Fire Chief Demaa, Library Director Jaeger, Recreation Director Kaminski, Public Works Director Daane, Administrator Schlieve, General Utility Manager Brooks

Management Virtual: City Clerk/Treasurer Hull, Finance Director Langenfeld

Management absent and excused: Utility Finance Director Stanek

Audience in-person: Jaedon Buchholz

Audience Virtual: Jason Whitford

PERSONS WISHING TO ADDRESS COUNCIL

No persons appear before the Common Council.

RESOLUTIONS AND ORDINANCES

1. Ordinance to create Ch 11.14 entitled Licenses and Permits-Public Arts

Staff have been working with Waupun City of Sculpture on the creation of a public art ordinance of which a draft is provided to the Council. Minor language modifications have been suggested and will be under consideration.

Motion Matoushek, second Kunz to accept the first reading for the creation an ordinance to create Ch.11.14 entitled Licenses and Permits for the inclusion of Public Arts to include the language modifications. Motion carried 5-0 on roll call.

2. Resolution to Remove Prohibition of Direct Ingress and Egress Between Lots 1 and 5 (Inclusive) Block 2, and Lots 1 and 3 of Block 3, and STH 49 from Harris Park Subdivision

Motion Ledesma, second Matoushek to adopt Resolution 04-09-24-01 a resolution to Remove Prohibition of Direct Ingress and Egress Between Lots 1 and 5 (Inclusive) Block 2, and Lots 1 and 3 of Block 3, and STH 49 from Harris Park Subdivision. Motion carried 5-0 on roll call.

At 6:05pm Alderman Westphal appears virtually.

CONSIDERATION - ACTION

2. Establish 2024 City of Waupun Halloween Trick or Treating Date and Hours

The Downtown Promotions Committee wishes to hold “Halloween on Main” for Saturday, October 26, 2024, from 2pm-4pm. Prior years, the city considers city wide trick or treating directly following Halloween on Main until 6pm.

Motion Kunz, second Siebers to establish City of Waupun 2024 City Wide celebration of Trick or Treating on Saturday, October 26, 2024, from 4pm-6pm. Motion carried 6-0.

3. Approve and Authorize Publication of Multi-Family Housing Request for Information in Heritage Ridge Business Park TID 9

City owned land, parcels 292-1315-0932-035 and 292-1315-0932-030, that abuts the Heritage Ridge Business Park have been prepared for development and rezoned to support mixed use for multi-family. Staff requests approval to seek request for proposals for TID 9 mixed use Development.

Motion Siebers, second Kunz to approve the request for information to solicit a multi-family housing developer to parcels 292-1315-0932-035 and 292-1315-0932-030 in the Heritage Ridge Business Park. Motion carried 6-0.

4. Approve Recommendation of Public Art Selection and Placement for 2024 Waupun Sculpture Tour

Motion Ledesma, second Matoushek to approve the sculpture selection and placement recommendation from Waupun City of Sculpture for five rotating exhibits in the Central Business District. It is understood that installation will occur by June of 2024 and that the exhibits will remain in place through May of 2025, and that new installations for 2025-2026 will follow the guidelines of the public art ordinance permitting process currently in draft form. Motion carried 6-0.

5. Authorize Disposition of Structures on City-owned property at N11363 State Rd 26

Staff recently issued a request for bid in moving the house on property located at N11363 State Rd 26. There were no responses. Staff requests to contact contractors we have previously worked with to for similar needs to determine the level of interest in this property to proceed with the next steps to dispose of structures on the property. Formal agreements with interested contractors would be executed before work proceeds on the site.

Motion Matoushek, second Ledesma to authorize disposition of structures located at N11363 State Rd 26. Motion carried 6-0 on roll call.

7. Approve Lease Agreement with Waupun Area School District for Community Garden Land Use

Schlieve requests this item be tabled for a future meeting.

Motion Ledesma, second Kunz to table the discussions of the Lease Agreement with Waupun Area School District for Community Garden Land Use to a future meeting. Motion carried 6-0.

MAYORAL CORRESPONDENCE/PRESENTATIONS

Mayor provides the departmental recognitions and proclamations supporting National Library Week - April 7-13, 2024; National Public Telecommunications Week - April 14-20, 2024; Municipal Treasurer Week April 14-20, 2024; National Lineman Appreciation Day - April 18, 2024; International Firefighters Day- May 4, 2024; National Fallen Firefighters Memorial Weekend- May 4-5, 2024; Drinking Water Week May 5-11, 2024; Municipal Clerks Week – May 5-11, 2024; Economic Development Week - May 6-10, 2024; National Police Week - May 9-18, 2024; Peace Officers Memorial Day - May 15, 2024

CONSENT AGENDA

Motion Matoushek, second Siebers to accept the monthly Finance Report and approve the Consent Agenda. Motion carried 6-0 on roll call.

ADJOURNMENT

At 6:49p, motion Kunz, second Kaczmarski to call the meeting adjourned. Motion carried 6-0.