



**MINUTES**  
**CITY OF WAUPUN COMMON COUNCIL**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, August 12, 2025 at 6:00 PM**

**CALL TO ORDER**

Mayor Bishop called the meeting to order at 6:00pm.

**PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION**

The Pledge of Allegiance is heard followed by a moment of silence.

**ROLL CALL**

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Mielke, Alderman Westphal

Council Virtual- None

Council Absent- Alderman Matoushek

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Public Works Daane, Fire Chief Demaa, Finance Director Langenfeld, Recreation Director Kaminski, Utility Manager Brooks, Library Director Jaeger, Police Chief Rasch

Management Virtual: None

Management absent and excused: None

Audience in-person: Jaedon Buchholz, Cliff Teletzke, Brenda Ehlert

**PERSONS WISHING TO ADDRESS COUNCIL**

Cliff Teletzke (708 Robin Rd) – appears before the Council in opposition the ordinance that restrict the parking of campers/recreation vehicles on city street and/or in front of your home. Teletzke suggests to allow parking during the summer season.

Brenda Ehlert (716 Robin Rd) – appears before the Council in opposition the ordinance that restrict the parking of campers/recreation vehicles in front of your home. Ehlert suggests amending the current ordinance to allow parking during the high usage season.

**RESOLUTIONS AND ORDINANCES:**

**1. Resolution Authorizing the Release of Funds from the Gus Thompson Reserve Account to Waupun Little League for Turf Replacement at Gus Thompson Field**

Motion Siebers, second Kunz to adopt Resolution 08-12-25-01 Authorizing the Release of Funds from the Gus Thompson Reserve Account to Waupun Little League for Turf Replacement at Gus Thompson Field. Motion carried 5-0 on roll call.

**BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS**

**2. Ordinance to amend Ch. 6.05(3)(e) entitled Traffic Code-No Parking to add no parking to the intersection of W. Jefferson St. and S. Division St.**

Complaint was received regarding the T-intersection of W. Jefferson St. and S. Division St. when making a turn due to parked vehicles. Board of Public Works has reviewed and made recommendation to the Council to adopt this ordinance to eliminate parking at this intersection.

Motion Kunz, second Mielke to waive the first reading and adopt Ordinance #25-08 to amend Ch.6.05(3)(e) entitled Traffic Code-No Parking to add no parking to the intersection of W. Jefferson St. and S. Division St. Motion carried 4-1 on roll call with Kaczmarski voting nay.

**3. Sign Policy & Guidelines**

Motion Siebers, second Kunz to approve the Sign Policy and Guidelines. Motion carried 5-0.

#### **4. Monument Sign for Waupun Community Center**

The electronic monument sign for the Waupun Community Center has received the variance from the Zoning Board and the sign is to be placed on the corner of McKinley and Beaver Dam Streets. Board of Recreation recommends the release of the donated funds to make payment to Signarama for the purchase of the sign.

Motion Siebers, second Kunz to authorize the release of restricted funds in the amount not to exceed \$58,000.19, for the purchase of the electronic monument sign from Signarama for the Waupun Community Center. Motion carried 5-0 on roll call.

#### **CONSIDERATION - ACTION**

##### **5. License-Permit Applications and Expenses**

Motion Westphal, second Kunz to approve the license and permit applications and authorize payment of expenses. Motion carried 5-0 on roll call.

##### **6. Memorandum of Agreement (MOA) Between the Common Council of the City of Waupun, WI and the Board of Education of Central Wisconsin Christian School (CWC)**

Motion Siebers, second Kaczmariski to approve the Memorandum of Agreement between the City of Waupun and the Board of Education of Central Wisconsin Christian School for shared use of athletic facilities. Motion carried 5-0 on roll call.

##### **7. Memorandum of Agreement (MOA) Between the Common Council of the City of Waupun, WI and the Board of Education of the Waupun Area School District (WASD)**

Motion Kunz, second Kaczmariski to approve the Memorandum of Agreement between the City of Waupun and the Board of Education of the Waupun Area School District for shared use of athletic facilities. Motion carried 5-0 on roll call.

#### **MAYORAL CORRESPONDENCE/PRESENTATIONS**

Mayor notices National Senior Citizen Day (August 21) and the Wastewater Treatment Plant Open House (August 27).

#### **CLOSED SESSION**

At 6:23p, motion Westphal, second Siebers to adjourn in closed session under Section 19.85 (1) (c) (e) of the WI Statutes for the purpose of Negotiation of Fire Consolidation Agreement with Waupun Community Department, Fire Department Compensation, and Department Head Succession. Motion carried 5-0.

#### **OPEN SESSION**

At, 723pm, motion Seibers, second Kunz to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 5-0.

#### **ACTION FROM CLOSED SESSION**

No action.

#### **ADJOURNMENT**

At 7:24p, motion Kunz, second Westphal to duly call the meeting adjourned. Motion carried 5-0.