



**MINUTES**  
**CITY OF WAUPUN BOARD OF PARK & RECREATION COMMISSION**  
**Waupun Community Center**  
**520 McKinley Street, Waupun, WI 53963**  
**Monday, October 27, 2025 at 5:30 PM**

**CALL TO ORDER**

President Williams calls the meeting to order at 5:30pm

**ROLL CALL**

Roll Call – Board Members: Megan Williams, Wanda Nick, Karissa Smits, Ryan Mielke, Lexi Zarn

Ex-officio: Recreation Program Director, Rachel Kaminski

Absences: Bridget Winterhack, Nicole Flegner

**PERSONS WISHING TO ADDRESS THE RECREATION BOARD** - None

**CONSIDERATION - ACTION**

1. Nomination and Appointment of Secretary
  - a. Table until next meeting
2. Approve June 23, 2025 Minutes
  - a. Motion Nick / Seconded Mielke
3. 2025 Youth Recreation and Sport Grant Application Submission
  - a. Board reviewed the grant proposal and discussed the active educational and recreational programming pieces of the grant submittal by Waupun Sculpture Tour Committee. Mielke commented about if art installation of a sculpture qualifies as recreation. An education section of the grant submission listed educational programming without timeline of these programs. Nick commented about what about the youth that are not involved in sports and art is their choice of recreation. Nick was in favor of the submission as written. Williams commented about broadening the horizons of the grant opportunity outside of sports with agreement from Mielke. Williams commented that this proposal as written is not fully intended for youth without a schedule of youth programming. Mielke commented about donation and sponsors who have supported installation of sculptures in Waupun already. Request for resubmittal. Motion Mielke / Seconded Smits to deny grant submittal. Motion carried 3-1 with Nick voting nay.

**DISCUSSION ITEMS**

4. Community Center Updates – Activities, Services, Events, Rentals
  - a. Activities - Holiday activities for seniors planned in November (Veterans Day & Thanksgiving), November 17 youth activities in the Community Center Gym and REACH, writing workshop, WASD listening session from District Administrator Hill, line dancing
  - b. Services – November 18 fall prevention presentation by Waupun Fire & Rescue, leaf raking by the Fond du Lac Untied Way
  - c. Events – Senior Expo: Held on Thursday, October 9 at the Waupun Community Center. Next year's date is October 8, 2026, Anniversary Party: October 21 celebrated 1 year in the new building with lunch and games, Halloween Party: Wednesday, October 29
  - d. Rentals - First private rental on October 25, 2025. November and December Saturdays and Sundays are 50% rented.

**FUTURE MEETING**

Monday, November 24 at 5:30pm at Waupun Community Center

**ADJOURNMENT**

Motion Smits / Seconded Nick to adjourn. Carried unanimously. Adjournment at 6:51pm

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*