



MINUTES
CITY OF WAUPUN COMMON COUNCIL MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 11, 2019 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Kaczmarski, Alderman Mielke, Alderman Vossekuil, Alderman Matoushek, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Finance Director Oosterhouse, Library Director Jaeger, Fire Chief Demaa, Recreation Director Kaminski, Police Chief Loudon, Public Works Director Daane, and Utility General Manager Posthuma. No staff is absent.

Other City Staff present is Economic Development Coordinator Sarah Van Buren.

PUBLIC HEARING

City Clerk Hull presents the 2019-2020 City of Waupun Liquor and Fermented Malt Beverage Licenses that are annually renewed on July 1. For the renewal applications, all inspections are complete and all payments received. Two new businesses have applied, Our Bar and Wind and Unwind. As these business are not yet in production, Hull requests contingencies be place for approval of inspections and all payments and delinquencies are met in full prior to issuing a license.

Motion Vanderkin, second Kaczmarski to approve the 2019-2020 Fermented Malt Beverage and Intoxicating Liquor License Renewal Applications effective July 1, 2019 and the 2019-2020 Fermented Malt Beverage and Intoxicating Liquor License Original Applications for Our Bar and Wind and Unwind to be approve contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days. Motion carried 6-0 on roll call.

PERSONS WISHING TO ADDRESS COUNCIL

No public participation is heard.

CONSENT AGENDA

Motion Matoushek, second Vossekuil to approve the Consent Agenda. Motion carried 6-0 on roll call

ORDINANCES / RESOLUTIONS

Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Oosterhouse provides a resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the Waupun Utilities Wastewater Treatment Facility. As borrowing won't take place until 2021, funds will be spent prior to the bonds being issued and we want to be reimbursed for those expenditures so we will spend cash on hand and when complete the bonds will be issued and this resolution will allow us to be reimbursed.

Motion Matoushek, second Westphal to approve Resolution 06-11-19-01 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried 6-0 on Roll call.

Resolution Designating Public Depositories and Authorizing Withdrawal of City Deposits

Oosterhouse provides a resolution Designating Public Depositories and Authorizing Withdrawal of City Deposits which is an update to a current resolution. This resolution does not require an amendment to the resolution unless there is a change. We have received two announced acquisitions of local banks, the Markesan Bank and NBW Bank. With those acquisitions, we are updating the banks of which we can place public funds with by adding Horicon Bank, National Exchange Bank and Trust, and BMO Harris Bank.

Motion Mielke, second Vossekul to approve Resolution 06-11-19-02 Designating Public Depositories and Authorizing Withdrawal of City Deposits. Motion carried 6-0 on Roll Call.

Ordinance Amending Ch. 16.01(10) Zoning Ordinance-Zoning Map to Rezone Lots 5-9 of Proposed Spirit Fields Plat

Schlieve is requesting an ordinance amendment, as recommended by the Plan Commission, to rezone proposed lots 5-9 of Mayfair Estates Lot 1 from a PCD Zoning District to R2 Two Family Residential District, which will reflect the zoning on Taft Lane, for the possibility of residential development. Lots 1-4 will remain as PCD zoning.

Motion Westphal, second Matoushek to waive the first reading and adopt Ordinance 19-02 to amend Ch. 16.01(10) Zoning Ordinance-Zoning Map to Rezone Lots 5-9 of proposed Spirit Fields Plat to an R2 Family Residential District. Motion carried 6-0 on Roll Call.

Ordinance (2ND Reading) Amend Chapter 8.02(8) (b) (5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the Regulations of Keeping Chickens

The ordinance for consideration of keeping of chickens in the City limits is before the Council for a second reading. At the prior Council meeting, a request was made to provide a definition of an educational facility that would not include home schooling. Attorney VandeZande has made these revisions for consideration.

Motion Westphal, second Mielke to accept the second reading with the revision as to educational facilities and adopt Ordinance 19-03 amending Chapter 8.02(8) (b) (5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens. Motion provided a 3-3 tie with Vanderkin, Matoushek, and Vossekul voting Nay. The Mayor votes Aye and motion passes.

CONSIDERATION / ACTION

School/Police Liaison Program Agreement

Police Chief Loudon informs the Council that an amendment to the current agreement with the Waupun School District for the Police Liaison School Officer program has been approved by School Legal Counsel and recommended for consideration by the Waupun School District Board. Due to the School District acquiring new video surveillance cameras, additional language is placed in the agreement to allow Police Department access.

Motion Matoushek, second Vossekul to approve the amended School/Police Liaison Program Agreement to include Police Department access to the video surveillance camera system. Motion carried 6-0 on Roll Call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

Spirit Fields Plat

Schlieve is requesting approval of a revised plat for the proposed Spirit Fields parcel, as recommended by the Plan Commission. An earlier motion today by Council, approved an ordinance to rezone proposed lots 5-9 of Lot 1 of Mayfair Estates from a PCD Zoning District to R2 Two Family Residential District. This plat will divide Lot 1 of Mayfair Estates into 9 individual lots.

Motion Vanderkin, second Kaczmariski to approve the final plat for Spirit Fields. Motion carried 6-0 on Roll Call.

Award Energy Savings Performance Contract to Qualified Contractor

Daane is requesting approval to select Faith Technologies as the contractor for energy conservation lighting improvements, as recommended by the Board of Public Works. Daane received three request for proposals from Faith Technologies, Staples Energy, and C Braaksma Electric Inc. Faith Technologies was the lowest proposal.

Motion Westphal, second Matoushek to approve Faith Technologies and to enter into an energy savings performance contract for lighting improvements in amount not to exceed \$110,000 with a payback of less than 5.5 years. Motion carried 6-0 on Roll Call.

MAYORAL APPOINTMENTS/CORRESPONDENCE/PRESENTATIONS

Appointment to Facilities Advisory Committee Member- Joan Myer

Due to a resignation of the Facility Advisory Committee, Mayor Nickel has appointed Joan Myer in that vacancy.

Motion Vanderkin, second Vossekuil to accept the Mayoral appointment of Joan Myer to the Facility Advisory Committee. Motion carried 6-0 on Roll Call.

CLOSED SESSION

Motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for Land Negotiations for Tanager Street in TID 8 and Lot 1 Mayfair Estates in TID 5. Motion carried 6-0.

OPEN SESSION

Motion Vanderkin, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action is taken.

ADJOURNMENT

Motion Matoushek, second Mielke to duly call the meeting adjourned at 6:59pm.

Angela J. Hull, Clerk