

**Minutes of the Waupun Public Library Board Meeting
Wednesday, June 15, 2022**

The Waupun Public Library Board was called to order by Beverly Martens, President, at 4:30 p.m. on Wednesday, June 15, 2022. Present were Gehl, Sullivan, Rohrer, Garcia, and Jaeger. Schultz and Siebers were present via Zoom. Hintze absent due to technological difficulties.

ARTICLE I: Motion by Sullivan, supported by Siebers, to accept the minutes of the May 18, 2022 meeting as written. Motion carried.

ARTICLE II: Don Schultz attended the meeting in order to answer any questions concerning his Trucker's Jamboree truck collection.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 49,650 items through the end of May.
- b. Drive-thru window service: handled 448 transactions through the end of May.

ARTICLE IV: The current budget was discussed and the numbers are in a good place.

ARTICLE V:

- a. Motion by Rohrer, supported by Gehl, to pay June bills. Motion carried 6-0 on roll call.

ARTICLE VI: The Evaluation Committee will present its final report in Closed Session under New Business.

ARTICLE VII: Librarians' Report

a. **Interior Signage:** Warrior Innovation has been notified of the approval of their quote and will let the library know when the summer class begins production of the signs.

b. **Jan Sullivan Memorial Donations:**

The Jan Sullivan memorial plaque and sensory panels have been installed by the DPW crew. Their work is greatly appreciated.

c. Staff gave many tours to school classes the last few days of school and used the opportunity to promote the Summer Reading Program.

d. **Summer Reading Program.** The first program was held on June 9. For a complete list of events, stop by the library or check the library's Facebook page.

e. **Adult programming:** Tussel University offered an introductory Internet class: Internet Basics, Wednesday, June 15 from 1-2pm, but no one signed up so class was canceled.

f. The paint has been fading on the library name and address on the front of the building after 14 years of weathering. A painter will be needed to refresh the paint. However, after a number of calls, Bret has found no one to do the painting. Search will continue.

g. Bret and Pam have completed staff evaluations.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. Truck collection: Motion by Rohrer, supported by Sullivan, to accept Founder of the Trucker's Jamboree Don Schultz's, Jamboree Semi-Truck collection and display case, which represents Waupun dating back to the beginning of the Jamboree, for display in the Library. Motion carried.

b. Gehl and Schultz were appointed to the Budget Committee.

c. Motion by Sullivan, supported by Rohrer, to go into closed session under 19.85 (1) (c) of the WI Statutes for: (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried unanimously.

d. Motion by Martens, supported by Sullivan, to reconvene to open session under Section 19.85 (2) of the Wisconsin Statutes. Motion carried unanimously.

e. Motion by Gehl, supported by Schultz, to accept Jaeger's 2022 Goals. Motion carried unanimously.

f. Motion by Siebers, supported by Sullivan, to accept Jaeger's 2021 Evaluation as presented, which makes him eligible for the mid-year step increase. Motion carried unanimously.

ARTICLE X: Motion by Sullivan, supported by Rohrer, to adjourn at 5:18 p.m. Motion carried.

***Next tentative meeting: Wednesday, July 20, 2022 at 4:30 p.m. Efforts will be made to provide availability for those unable to attend in person.**

SANDRA ROHRER Secretary
SR/bkj