



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 09, 2020 at 6:00 PM

CALL TO ORDER

Mayor called the virtual and teleconference meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Vossekul, Alderman Westphal, Alderman Kaczmarski, Alderman Mielke, Alderman Matoushek, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, General Utility Manager Brooks, Utility Finance Director Stanek, Police Chief Loudon, Director of Public Works Daane, Library Director Jaeger, Recreation Director Kaczmarski, Fire Chief Demaa, and Finance Director Kast.

Other City Staff present is Sarah Van Buren, Community & Economic Development Coordinator.

Audience in attendance is Phil Cosson of Ehlers and Bridgette Keating of Quarles & Brady.

Media present in attendance is Craig Warmbold.

PUBLIC HEARING

1. 2020-2021 City of Waupun Liquor and Fermented Malt Beverage Licenses

City Clerk Hull presents the 2020-2021 City of Waupun Liquor and Fermented Malt Beverage Licenses that are annually renewed on July 1. Some Fire and Police inspections need review and/or completion but are expected to meet the July 1st deadline.

Hearing no questions or comments from the Public, the hearing is closed.

Motion Matoushek, second Kaczmarski to approve the 2020-2021 Fermented Malt Beverage and Intoxicating Liquor License Renewal Applications effective July 1, 2020 contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days. Motion carried 6-0 on roll call.

PERSONS WISHING TO ADDRESS COUNCIL

No persons address the Council.

CONSENT AGENDA

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

Motion Vanderkin, second Vossekul to approve the consent agenda. Motion carried 6-0 on roll call.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION

No items were removed for further discussion.

COMMUNICATIONS FROM BOARDS, COMMITTEES, COMMISSIONS

17. EMS Process and Contract update

Demaa states he continues to work with the other jurisdictions for EMS services. Dan Williams, a consultant, is assisting with negotiations and aid in construction of the contract. Williams suggests an additional ambulance in the District. Demaa makes consideration for first responders. Mike Krueger of Lifestar was issued the 3 year contract on June 1.

RESOLUTIONS AND ORDINANCES:

18. Resolution Authorizing & Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost relating to Improvements to the City of Waupun Wastewater Treatment Plant & Facilities

The resolution before the Council is a requirement from USDA to allow for the 40 year/\$8.5M loan for the Wastewater Treatment Plan. Closing date is expected next week.

Motion Kaczmariski, second Matoushek to approve Resolution 06-09-20-01 Authorizing & Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost relating to Improvements to the City of Waupun Wastewater Treatment Plant & Facilities. Motion carried 6-0 on roll call.

19. Resolution Authorizing the Issuance and Sale of \$22,807,000 Sewerage System Mortgage Rev Bonds of the City of Waupun, Dodge and Fond Du Lac Counties, WI, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds

Bridgette Keating of Quarles and Brady provides the resolution providing the terms and authorization of the bonds.

Motion Matoushek, second Vanderkin to approve Resolution 06-09-20-02 Authorizing the Issuance and Sale of \$22,807,000 Sewerage System Mortgage Rev Bonds of the City of Waupun, Dodge and Fond Du Lac Counties, WI, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. Motion carried 6-0 on roll call.

20. Resolution Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District NO. 6, City of Waupun, WI

Phil Cosson of Ehlers provides the resolution to amend TID 6 for the inclusion of the McKinley Street property.

Motion Westphal, second Matoushek to approve Resolution 06-09-20-03amending the Project Plan and Boundaries of Tax Incremental District NO. 6, City of Waupun, WI. Motion carried 6-0 on roll call.

21. Resolution Suspending Waupun Common Council Rules During COVID-19 Public Health Pandemic

A resolution is provided to extend the ending date for the purpose of remote meetings (zoom meeting). Further discussion developed of coordinating in-person meetings with the openings of the library and senior center in July.

Motion Matoushek, second Vossekui to approve Resolution 06-09-20-04 Suspending Waupun Common Council Rules During COVID-19 Public Health Pandemic to include an ending date of July 27, 2020. Motion carried 6-0 on roll call.

22. Ordinance to amend Ch.6.05(3) (c) entitled Traffic Code-Handicapped Parking Stalls

The Post Office on E. Franklin Street made request of a handicapped parking stall for customers. This ordinance change provides a handicapped parking stall on N. Madison Street on the east side of the road.

Motion Vossekui, second Matoushek to adopt Ordinance 20-05 to amend Ch.6.05(3) (c) entitled Traffic Code Handicapped Parking Stalls. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

23. Request to fill Department of Public Works Light Equipment Operator Position

Due to the resignation of a Light Equipment Operator, effective June 19, 2020, a request is made to fill this vacancy.

Motion Matoushek, second Vossekuil to fill the Light Equipment Operator vacancy. Motion carried 6-0 on roll call.

24. 2020 Micro Surfacing proposals

Two proposals were received for the micro surfacing of Franklin Street (N. Division to N. Madison) and Jackson/Taylor Street (N. Division to N. Madison) from Fahrner Asphalt Sealers LLC (\$45,339) and Struck & Irwin Paving Inc. (\$45,670.80). Both proposals exceeded the budget amount of \$41,000. Daane request Council, in the motion, to not exceed \$41,000 and Daane will negotiate with the chosen company to meet our budget amount.

Motion Kaczmariski, second Vossekuil to grant the Director of Public Works the discretion of vendor selection for the 2020 micro surfacing of Franklin and Jackson/Taylor Streets, not to exceed \$41,000. Motion carried 6-0 on roll call.

25. 2020 Crack Sealing Proposal

One proposal was received for crack sealing of various city streets from Crack Filling Service Corp.

Motion Vanderkin, second Matoushek to accept the proposal from Crack Filling Service Corp for the crack filling services in 2020 in the amount not to exceed \$16,000. Motion carried 6-0 on roll call.

26. Newton Ave. & Rock Ave. Reconstruction Project Amendment NO. 1

An amendment to the agreement with MSA Professional services is provided to include reconstruction of Newton Avenue and Rock Avenue.

Motion Matoushek, second Vossekuil to approve the Newton Ave. & Rock Ave. Reconstruction Project Amendment NO. 1. Motion carried 6-0 on roll call.

27. Telephone System Upgrade

Crexendo provided a 5-year proposal for internal telephone equipment and services, which is cloud based, for City Hall, Senior Center, and City Garage. US Cellular will provide a WIFI backup system.

Motion Matoushek, second Vanderkin to approve a telephone system with Crexendo for City Hall, Senior Center, and City Garage with a WIFI backup system through US Cellular. Motion carried 6-0 on roll call.

CITY OF WAUPUN COVID-19

28. City of Waupun COVID-19 Reopening Plan

The reopening plan is reviewed.

ADJOURN TO CLOSED SESSION

Motion Vossekuil, second Matoushek to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for Tanager Negotiations TID 8. Motion carried 6-0.

RECONVENE OPEN SESSION

Motion Matoushek, second Vanderkin to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

Motion Vossekuil, second Vanderkin to duly call the meeting adjourned at 7:51pm. Motion carried 6-0.