



MINUTES OF MEETING
CITY OF WAUPUN SPECIAL COUNCIL MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, October 31, 2023 at 4:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 4:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmarski, Alderman Langford, Alderman Kunz, Alderman Siebers, Alderman Matoushek

Council absent/excused: None

Management in-person: Attorney VandeZande, Administrator Schlieve, Deputy Police Chief Rasch

Management Virtual: City Clerk/Treasurer Hull

CLOSED SESSION

Motion Westphal, second Kunz to adjourn to closed session under Section 19.85 (1) (c) (e) of the WI Statutes for consideration of Negotiating Investing Public Funds in Waupun Industrial Park in TID, Developer's Agreement for Redevelopment of 514 E Main Street, Waupun, Update-Mitchell vs. City of Waupun, et al., and Wage and Schedule Concessions to the 2023-2026 WI Professional Police Association Union Contract for City of Waupun Police Officers. Motion carried 5-0.

OPEN SESSION

At 5:04pm, motion Matoushek, second Siebers to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 5-0.

ACTION FROM CLOSED SESSION

No action was taken.

A slight recess was held to allow those attending open session to be seated.

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:07pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmarski, Alderman Langford, Alderman Kunz, Alderman Siebers, Alderman Matoushek

Council absent/excused: None

Management in-person: Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, Fire Chief Demaa, General Utility Manager Brooks, Deputy Police Chief Rasch, Finance Director Langenfeld, Recreation Director Kaminski

Management Virtual: City Clerk/Treasurer Hull

Management absent and excused: Utility Finance Director Stanek, Library Director Jaeger, Police Chief Loudon

Audience in-person: Jaedon Buchholz

Audience Virtual: Jason Whitford

CONSENT AGENDA

Motion Matoushek, second Siebers to approve the Consent Agenda. Motion carried 5-0 on roll call.

ORDINANCES-RESOLUTIONS

Ordinance to amend Ch.6.05 entitled Traffic Code- Remove 2 hr. Parking on E. Jefferson Street, Waupun

At the September 12, 2023, Board of Public Works meeting, the Board made a recommendation to the Council to consider the removal of the 2-hour parking restriction on the section of E. Jefferson Street between S. Madison Street and Carrington Street.

Motion Matoushek, second Kaczmariski to waive the first reading and adopt ordinance 23-08 amending Ch.6.05 entitled Traffic Code to remove the 2-hour parking restriction on the eastern portion of the south side of E. Jefferson Street between S. Madison Street and Carrington Streets, with the exception of spaces designated as 2-hour parking along Fox Valley Savings Bank, approximately 100 feet from intersection. Motion carried 5-0 on roll call.

Ordinance to Remove Fees from the Municipal Code and Create a Fee Schedule

Motion Siebers, second Kaczmariski to accept the first reading of the ordinance to remove all fees from the entire City of Waupun Municipal Code contingent upon adoption of a resolution providing City Fees. Motion carried 5-0 on roll call.

Resolution Adopting Fee Schedule

The council reviews the proposed fees for concerns. Matoushek is not in favor of elimination of amusement license fees.

Resolution Authorizing Application for a Community Development Investment Grant through WEDC - 514 E Main Street, Waupun

Motion Siebers, second Kunz to adopt Resolution 10-31-23-01 Authorizing Application for a Community Development Investment Grant through WEDC to redevelop 514 E Main Street, Waupun. Motion carried 5-0 on roll call.

DISCUSSION FOR POSSIBLE FUTURE AGENDA

BID Operating Plan and 2024 Assessment Rate

Annually the Business Improvement District is to present their proposed budget for the upcoming year. Recommending a change to \$1.85 per thousand. This will be presented to the Council for consideration at the November 14, 2023, council meeting.

Youth Sports Grant Design

\$75,000 of funds are in reserves for youth sports grants and staff is looking for direction of eligibility requirements, award amounts, etc. Westphal views the funds, according to the grant language, to be used on City owned facilities. Westphal questions the number of youth sports that don't use city owned property. Kaczmariski feels this grant should not be considered for hockey or baseball as they have already been approved for funds.

ADJOURNMENT

At 5:54pm, Motion Kunz, second Siebers to call the meeting adjourned. Motion carried 5-0.