



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 25, 2019 at 5:30 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 5:30pm.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Matoushek, Alderman Westphal, Alderman Kaczmariski, Alderman Mielke, Alderman Vossekuil, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Fire Chief Demaa, Utility General Manager Posthuma, Finance Director Oosterhouse, Police Chief Loudon, Public Works Director Daane, Library Director Jaeger, and Recreation Director Kaminski. No staff is absent.

Other City Staff present is Economic Development Coordinator Van Buren and Accountant Kast.

Audience present is Dave and Lori Venhuizen, Karen Brown, Frank Mesa, Glenn Elmer, Jay Graff, Tracie Nichols, Jim Vanderbeck, and Chris Nord.

Media present is Ken Thomas of the Daily Citizen.

RECOMMENDATIONS FROM BOARDS, COMMITTEES, COMMISSIONS

Ordinance to Amend Ch. 6.05 entitled Traffic Code-Parking Limitations

Due to a residential request, for one year the Board of Public Works had approved temporary parking on N. Drummond Street, between Main Street and Franklin Street. On June 11, 2019, the Board of Public Works made recommendation to the Council to approve this on-street parking as a permanent ordinance change.

Motion Vanderkin, second Westphal to waive the first reading and adopt Ordinance #19-04 amending Ch. 6.05 entitled Traffic Code-Parking Limitations to include a two-hour parking limit and loading zone on N. Drummond Street. Motion carried 6-0 on roll call.

CONSENT AGENDA

Motion Matoushek, second Vossekuil to approve the Consent Agenda. Motion carried 6-0 on roll call.

CONSIDERATION-ACTION

Agreement for Ambulance Services - LifeStar

This item is tabled for a future meeting.

Approval of Sidewalk Placement on Town of Chester Properties

The City is awarded a 2021 S. Madison Street Grant. As construction will also consist of sidewalk placement, there are three properties that are in the Town of Chester that does not have sidewalk. This is brought to the Council for consideration of sidewalk placement for these three properties so the sidewalk would continue and connect with the sidewalk on Libby Street and in front of the Utilities. Estimate received for City cost is \$19,600.

Daane believes this is the time for the placement. The utilities will be placing sanitary water laterals for future connection. If placement for these three properties and Libby Street would be requested in the future, this area would be disturbed. Believes the cost is minimal and makes sense for safety issues.

Westphal Don't believe the foot traffic is that high, the township owner does not have to maintain this sidewalk, and the \$20,000 could be used elsewhere.

Karen Brown (owner of a Township property) concerns of what the cost will be, where the power poles will be located, the amount of space available for sidewalk in relation to her driveway.

Daane states the landscaping would be scaled back and the homeowner is not charged for the sidewalk as it would be part of the project. Posthuma states if the poles are in the right of way, the moving of the pole is the responsibility of the Utilities, it is no cost to the homeowner.

Motion Vanderkin to add sidewalk to the Town of Chester properties from the south property line of 701 S Madison to the intersection of Libby Street and S. Madison Street as part of the S. Madison Street Construction. Due to no second to the motion, the motion fails.

2020 BUDGET WORKSHOP

2020 Budget Timeline and Priorities

Discussion of early stages of the 2020 budget and its relationship to departmental goals.

CLOSED SESSION

Motion Vossekuil, second Matoushek to adjourn in closed session under Section 19.85 (1) (g) of the WI Statutes to Confer with Legal Counsel for possible litigation relating to the real estate property of 324 N. Madison Street, Waupun. Motion carried 6-0.

OPEN SESSION

Motion Vossekuil, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action is taken.

INFORMATIONAL SESSION OF THE COMMON COUNCIL AND WAUPUN HISTORICAL SOCIETY BOARD

The Common Council met with the Waupun Historical Society relating to the 520 McKinley Street building. The Historical Society is working with Signature Homes and is proposing to construct four duplex condominium units on this property. There is not full sanitary sewer for this entire area nor full water service on Grace Street. The estimate to extend these services is \$125,000. Demolition would also be a factor. The Historical Society has asked for TID assistance but the property does not reside in the TID. Schlieve comments that if we could use TID 6 increment to pay for the improvement, we could not capture the increment from the improvements on the property to pay for the project. In addition, cost estimates from the Historical Society to make the necessary improvements to the building in order to maintain it as a museum we provided at \$998,524.18. The Historical Society proposed additional uses for a banquet hall/gathering space and storage area. The Historical Society will continue and keep the Council informed.

ADJOURNMENT

Motion Kaczmariski, second Vanderkin to call the meeting adjourned at 8:33pm.

Angela J. Hull, Clerk