



WAUPUN
CITY OF SCULPTURE

MINUTES
CITY OF WAUPUN BOARD OF PARK & RECREATION
Waupun Community Center 520 McKinley St.
Waupun
Tuesday, December 09, 2025 at 5:00 PM

CALL TO ORDER

Vice President Zarn calls the meeting to order at 5:02pm.

ROLL CALL

Board Members Present: Lexi Zarn, Ryan Mielke, Karissa Smits, Megan Williams (virtual), Wanda Nick (phone)

Ex-officio Present: City Administrator/Economic Development Kathy Schlieve, Recreation Director Rachel Kaminski

Board Members Absent: Bridget Winterhack, Nicole Flegner

PERSONS WISHING TO ADDRESS THE RECREATION BOARD- None

CONSIDERATION - ACTION

1. Nomination and Appointment of Secretary
 - a. Mielke expressed interest in being the secretary. Smits nomination of Mielke. Motion Smits / Seconded Zarn
2. Approve October 27, 2025 Minutes
 - a. Motion Williams / Seconded Zarn
3. 2026 Park Shelter Rental Fees
 - a. Kaminski stated park shelter rental fees have not increased in five years. Recommendation to increase the outdoor shelter rental rates to Dodge Park, Harris Mill Park, McCune Park, Wilcox Park, and West End Park \$10 making the fee \$75/resident and \$100 non/resident. Recommendation to increase McCune Park indoor concession stand fee to \$125/resident and \$150 non-resident. Motion by Zarn to take recommendation / Seconded Smits / Motion Carried 5-0 on Roll Call to recommend to Common Council
4. 2026 Waupun Family Aquatic Center Rates
 - a. Schlieve commented on operating deficit due to age of facility, mechanical issues, chemical costs, utilities and weather conditions. Board discussion about affordability, student rates, percentage of increase, and attendance. Recommendation in rates to recover the contracted costs of staffing, gap in deficiencies and to increase attendance.

2026 Aquatic Center Rates – Recommendation by Recreation Board 12/9/25

Type	Resident	Non-Resident
Family	\$220	\$270
Individual	\$110	\$135
Daily Pass (13 and Over)	\$6.75	\$6.75
Daily Pass (Youth-12 and Under)	\$5.00	\$5.00
Daily Pass (3 and Under)	Free	Free
Daily Pass – Senior	\$2.00	\$2.00
Swimming Lessons	\$50 per session	\$50 per session

Motion Zarn / Seconded Mielke/ Motion Carried 5-0 on Roll Call to recommend to Common Council

DISCUSSION ITEMS

5. Extension of Youth Sports & Recreation Grant
 - a. Options are to roll into 2026 or use for a recreation related project. Discuss at next meeting.
6. Community Center Updates – Activities, Services, Events, Rentals
 - a. 2nd Tuesday: WASD Update by Steven Hill, November 11: Veterans Day Party, November 17: Schools Day Out event sponsored by Waupun Recreation Department, REACH Waupun, Waupun Food Pantry, and student volunteers from the Waupun Area School District, November 21: Writing Workshop, November 26: Thanksgiving Party

- b. Many holiday activities coming up in December at the Community Center
- c. December is membership renewal month
- d. Several weekend room rentals in November, December and January

FUTURE MEETINGS

7. Monday, January 26, 2025 at 5:30pm at Waupun Community Center dependent on agenda items, time of year, and board member availability

ADJOURNMENT

Motion Zarn / Seconded Mielke. Adjournment at 5:40pm.