



MINUTES
CITY OF WAUPUN PLAN COMMISSION MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, February 22, 2023 at 4:30 PM

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:30 pm.

ROLL CALL

Members Present: Elton TerBeest, Jerry, Jeff Daane, Rohn Bishop, Jason Whitford, and Jill Vanderkin (arrived at 4:34 pm)

Members Excused: Mike Matoushek

Staff Present: City Administrator Kathy Schlieve, Zoning Administrator Sue Leahy, City Attorney Dan VandeZande

Others Present: Scott Roffers and Jodi Mallas

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION--None

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

The next Plan Commission meeting is scheduled for March 29, 2023

CONSIDERATION - ACTION

1. Approve Minutes of the December 21, 2022 meeting.
Motion by Whitford, 2nd by TerBeest to approve the minutes of the December 21, 2022 meeting. Motion carried, unanimously.

2. Public Hearing - Rezoning Petition of Scott Roffers to rezone 2, 4, 6, & 8 E. Franklin St. and 17 & 23 Jackson St. from the M-1 Closed Storage/Light Manufacturing District to the PCD - Planned Community Development District.

Motion by Whitford 2nd by Medema to open the Public Hearing. Motion carried, unanimously. Kathy explained that this building was San-knit long ago and zoned properly in the M-1 District. It then sat vacant for a long time. Scott Roffers and Jodi Mallas have invested a lot of money into the building and improved the area and we need to bring the property into compliance and allow for future development. Neighbors within 100' of the property were notified. Sue had 3 calls from neighbors, and she said once she explained the reasoning they were all good with it. The process of rezoning was explained. Sue stated that when the owner received building permits that the property needed to be rezoned to fit the current use of the property.

Motion by Medema 2nd by TerBeest to close the Public Hearing. Motion carried, unanimously.

Motion by Whitford, 2nd by TerBeest to recommend approval of the Ordinance to rezone property at 2, 4, 6 & 8 E. Franklin and 17 & 23 Jackson St. from the M-1 Closed Storage/Light Manufacturing District to the PCD – Planned Community Development. Motion carried, unanimously.

ADJOURNMENT

Motion by Medema, 2nd by TerBeest to adjourn the meeting. Motion carried, meeting adjourned at 4:37 pm.

Minutes prepared by Trista Steinbach