



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 15, 2021 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Kaczmariski, Alderman Langford, Alderman Bishop, and Alderman Vanderkin. Members absent and excused are Alderman Westphal and Alderman Matoushek.

Management Staff present is Clerk Hull, Attorney VandeZande, Administrator Schlieve, General Utility Manager Brooks, Utility Finance Director Stanek, Police Chief Loudon, Library Director Jaeger, Recreation Director Kaminski, and Director of Public Works Daane. Staff absent and excused is and Finance Director Kast and Fire Chief Demaa.

City Staff present is Community and Economic Development Coordinator VanBuren.

Audience in attendance is Dan Kohl of 38 Taylor St. Waupun and Ember Wylesky of 514 Fond Du Lac St., Waupun.

Media present is Ken Thomas of the Daily Citizen and Justin Wylesky of WBEV.

PUBLIC HEARING

1. 2021-2022 City of Waupun Liquor and Fermented Malt Beverage Licenses

City Clerk Hull presents the 2021-2022 City of Waupun Liquor and Fermented Malt Beverage Licenses that are annually renewed on July 1. Some Fire and Police inspections need review and/or completion but are expected to meet the July 1st deadline. Hearing no questions or comments from the Public, the hearing is closed.

Motion Vanderkin, second Bishop to approve the 2021-2022 Fermented Malt Beverage and Intoxicating Liquor License Renewal Applications effective July 1, 2021 contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days. Motion carried 4-0 on roll call.

ADJOURN TO CLOSED SESSION

Motion Vanderkin, second Bishop to adjourn in closed session under Section 19.85 (1) (g) of the WI Statutes for consideration of Pausma vs. City of Waupun. Motion carried 4-0.

RECONVENE TO OPEN SESSION

Motion Bishop, second Langford to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 4-0.

ACTION FROM CLOSED SESSION

No action.

PERSONS WISHING TO ADDRESS COUNCIL

No persons appeared before the Council.

CONSENT AGENDA

Mayor informed Council the June 29th Council meeting will be held at 430pm. Daane informed Council of the sidewalk program which is currently in affect.

Motion Bishop, second Vanderkin to approve the consent agenda. Motion carried 4-0 on roll call.

RESOLUTIONS AND ORDINANCES

24. Resolution Authorizing Application of 2021 U.S. Department of Justice Office of Community Oriented Policing Services (COPS) Grant

Resolution is brought before the Council to allow the Police Department to apply for the 2021 Community Oriented Policing Services (COPS) Hiring Program Grant that is provided through the US Dept. of Justice. The grant, if received, would partially fund the 18th officer position for a three-year period. The grant awards cover up to 75% of an entry-level officer's salary and fringe benefits, capped at \$125,000. The reporting period of the grant is five years during which time the position funded must be retained.

Motion Kaczmariski, second Bishop adopting Resolution # 06-15-21-01 Authorizing Application of 2021 U.S. Department of Justice Office of Community Oriented Policing Services (COPS) Grant. Motion carried 4-0 on roll call.

25. Resolution Establishing an American Rescue Plan Act (ARPA) Grant Fund

The Federal Government made \$1.9 trillion dollars available to states, counties, municipalities, tribes and territories, including \$130 billion for local governments split evenly between municipalities and counties, through the American Rescue Plan Act (ARPA) signed into law on March 11, 2021. The City of Waupun's share of the ARPA funds is estimated to be \$1,172,183.14.

Because of the reporting requirements on ARPA funds, potential audit implications, and to avoid impact on Expenditure Restraint and Levy Limits, a best practice recommended by the League and the Dept of Treasury is to maintain ARPA dollars in a separate fund. The attached resolution directs creation of such a fund.

Motion Kaczmariski, second Vanderkin to adopt Resolution # 06-15-21-02 Establishing an American Rescue Plan Act (ARPA) Grant Fund. Motion carried 4-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

26. Sign-on Bonus for Patrol Officers

The Waupun Police Department (WPD) is having difficulties recruiting officer candidates. There are currently two open officer positions: one vacancy and the recent 18th officer position which was approved for reopening by the Waupun Common Council. Waupun Police & Fire Commission supports recruitment strategies to aid staffing difficulties and wishes to explore a sign-on bonus structure.

Motion Kaczmariski, second Vanderkin to approve the Waupun Police Department to explore sign-on bonus Structure as part of the research for recruitment and retention of Patrol Officers. Motion carried 4-0 on roll call.

27. Sidewalk Relocation Request on N. State St. (from Taylor St. to Dead End)

The City received a request asking to relocate the sidewalk on the East side of N. State St. from Taylor St. to the dead end as the current sidewalk is about 4' from the home and when parked in the driveway, the vehicle extends into the sidewalk. The sidewalk needs a few repairs and before he makes those repairs he has asked if this could be moved to the west a few feet at no cost to the city. The current sidewalk runs close to the property line and this is typically how the city would install the sidewalk street reconstructs. If relocated, work done near the sidewalk on the home owners side would be in the city right of way.

Motion Kaczmariski, second Vanderkin to approve the relocation of the sidewalk on the East side of N. State St. from Taylor St. to the dead end, contingent upon property owners consent of which will be effected by the reconstruction. Motion carried 4-0 on roll call.

CONSIDERATION - ACTION

28. REACH Donation Request

The City received a request for funds for a Spring Fling Fundraising Campaign.

Motion Vanderkin, second Bishop to donate \$500 to REACH for the Spring Fling Fundraising Campaign. Motion carried 4-0 on roll call.

29. Construction in City Right of Way at property located at 307 E Pleasant Avenue.

The property owner located at 307 E Pleasant Avenue would like to make improvements to his property front yard. In planning for said improvements, the property owner realized that City Right of Way (ROW) extends into his front yard. The planned improvements would occur within the City's ROW and the property is seeking approval from the City to make planned improvements in the ROW.

Alderman Westphal appeared at 719pm.

Motion Kaczmariski, second Vanderkin to approve the property owner located at 307 E Pleasant Avenue to make planned improvement within the City right of way. Motion carried 4-1 on roll call with Westphal abstain.

2022 BUDGETARY DISCUSSIONS

30. 2022 Budget Timeline

Administrator Schlieve reviewed the budget timeline.

ADJOURNMENT

Motion Vanderkin, second Bishop to call the meeting adjourned at 724pm. Motion carried 5-0.