



**MINUTES**  
**CITY OF WAUPUN SPECIAL COMMON COUNCIL**  
**City Hall Council Chambers 201 E. Main Street,**  
**Waupun WI**  
**Tuesday, August 30, 2022 at 6:00 PM**

**CALL TO ORDER**

Mayor Bishop called the meeting to order at 6:00pm.

**ROLL CALL**

**Council in-person:** Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Langford and Alderman Siebers.

**Council Absent/Excused:** Alderman Matoushek, Alderman Vanderkin

**Management in-person:** Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, Recreation Director Kaminski, General Utility Manager Brooks, Police Chief Loudon, Fire Chief Demaa

**Management virtually:** City Clerk Hull, Library Director Jaeger, and Utility Finance Director Stanek

**Management absent and excused:** Finance Director Kast

**City Staff present:** None

**Audience in-person:** Jon Venhuizen, Joe Heeringa, Cory Scheidler of Cedar Corporation.

**JONATHON VENHUIZEN-FOND DU LAC COUNTY SUPERVISOR DISTRICT 7 UPDATE**

Supervisor VenHuizen introduces himself as the appointment Supervisor for District 7 for Fond Du Lac County.

**CONSENT AGENDA**

Motion Westphal, second Siebers to accept the consent agenda. Motion carried 4-0 on roll call.

**RECOMMENDATIONS FROM BOARDS, COMMITTEES, COMMISSIONS**

**2. Certified Survey Map Review of Kari Pattee for properties at 19 and 23 S. Madison St. (Plan Commission 8-24-22)**

Motion Kaczmariski, second Siebers to accept the Certified Survey Map Review of Kari Pattee for properties at 19 and 23 S. Madison St. Waupun. Motion carried 4-0 on roll call.

**3. Ordinance to Annex Real Estate Located in the Town of Chester to the City of Waupun (State Road 26 #010-1315-0922-000) (Plan Commission 8-24-22)**

Motion Langford, second Siebers to waive the first reading and adopt Ordinance 22-05 to Annex Real Estate known as State Road 26, Waupun, parcel number 010-1315-0922-000, located in the Town of Chester to the City of Waupun. This parcel will be located in Aldermanic District 1, Ward 15. Motion carried 4-0 on roll call.

**CONSIDERATION - ACTION**

**4. Award Bid for Asphalt Paving S. West Street (W. Main Street to W. Brown Street)**

Two bids were received for the Asphalt Paving S. West Street project from Kartechner Brothers (\$33,556.25) and Northeast Asphalt (\$38,220.00).

Motion Siebers, second Langford to award the Asphalt Paving Contract for S. West Street (W. Main Street to W. Brown Street) to Kartechner Brothers LLC for the low bid amount of \$33,556.25. Motion carried 4-0 on roll call.

**DISCUSSION FOR POSSIBLE FUTURE CONSIDERATION**

**5. Aerial Ladder Truck Strategy**

The aerial ladder truck is approaching 30 years of life and experiencing increasing maintenance costs to keep it operational. Options are: (1) purchase a new aerial at \$1.75m, (2) refurbish the existing truck at an estimated cost of \$372,000 which provides an additional 7-10 years, or (3) purchase a used truck for approximately \$750,000. Demaa believes we would possibly make \$50,000 on the sale of our current aerial truck. Questions of the current

aerial ladder fitting a new purchased truck are heard.

#### **6. Public Safety Building Long-Range Strategy**

Cedar Corp concluded the assessment of the public safety building needs and identified the need to increase space to add showers within the fire department, the addition of the EMR program staff and equipment, and the need to house a backup ambulance as essential. The current safety building site is not large enough to house these additions. A possible site in the community was identified which is large enough to meet the need of both public safety and also administrative personnel should the City wish to consolidate into one building.

#### **7. 2023 Budget Workshop (Capital and Equipment)**

Staff provide an overview of 2023 capital improvement and equipment replacement budgets.

#### **8. ARPA Spending Priorities**

Priorities provided by each Council member for use of ARPA funds are provided and discussed.

#### **9. Ordinance - Shipping Containers**

Proposed ordinance to amend Chapter 16 entitled Zoning Code to create a new subsection, 38m, regarding shipping containers and the restrictions is reviewed.

#### **10. Use of Technology and Communications System Policy**

Due to gaps in both policy and IT structures to meet the latest guidelines provided by CVMIC on use of technology and electronic communication systems, a draft policy is reviewed.

#### **11. Social Networking Policy**

Due to gaps in both policy and IT structures to meet the latest guidelines provided by CVMIC on use of social networking, a draft policy is reviewed.

#### **CLOSED SESSION**

Motion Langford, second Westphal to adjourn in closed session under Section 19.85 (1) (g) of the WI Statutes for purposes of Mitchell v. City of Waupun. Motion carried 4-0.

#### **OPEN SESSION**

Motion Langford, second Siebers to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 4-0.

#### **ACTION FROM CLOSED SESSION**

No action.

#### **ADJOURNMENT**

At 7:55pm, Motion Westphal, second Siebers to call the meeting adjourned. Motion carried 4-0.