



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Waupun City Hall - 201 E Main Street, Waupun
Tuesday, October 19, 2021 at 4:30 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 4:31pm.

ROLL CALL

Council in attendance on roll call is:

Virtually: None

In-Person: Mayor Nickel, Alderman Kaczmarek, Alderman Bishop, Alderman Vanderkin, Alderman Matoushek.

Members absent and excused is Alderman Langford and Alderman Westphal.

Management Staff present is:

Virtually: Clerk Hull, Attorney VandeZande, Police Chief Loudon, Library Director Jaeger, Recreation Director Kaminski, Director of Public Works Daane, Utility Finance Director Stanek, General Utility Manager Brooks

In-Person: Finance Director Kast, Administrator Schlieve

Staff absent: Fire Chief Demaa

City Staff present is:

Virtually: Community and Economic Development Coordinator VanBuren

In-Person: None

Audience in attendance virtually or In-Person:

Virtually: Jason Whitford

In-Person: Steve Guth, Mary Guth, Katie Bohn, Matt Bohn, Carson Bohn, Addy Bohn, Jenny Benson, Bella Benson, Clayton Benson

Media in attendance virtually or In-Person: None

At 4:32pm, Alderman Westphal appeared at the meeting.

MAYORAL PROCLAMATION

1. Guth's End of the Trail Chocolate Day

A Mayoral Proclamation for recognition of National Chocolate Day, is presented to Steve Guth of Guth's End of the Trail Candy Shoppe for being in business for 100 years.

CONSENT AGENDA

Motion Bishop, second Matoushek to approve the consent agenda. Motion carried 5-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

3. Business Improvement District Recommendation: 2022 Business Improvement District Operating Plan & Budget

At the October 13, 2021 Business Improvement District, the Board made recommendation for the Council to approve the proposed 2022 Business Improvement District budget.

Motion Matoushek, second Bishop to approve the 2022 Business Improvement District Budget. Motion carried 5-0 on roll call.

RESOLUTIONS AND ORDINANCES

With the US Census every 10 years, government agencies are to create new boundaries for their jurisdictions. The County's provide their proposed Supervisory boundaries and from that, the municipalities must create their Ward boundaries with in those restrictions. Fond Du Lac County Ward boundaries remain the same. Dodge County's have changes substantially, due to division of the correctional population.

4. Resolution Establishing Wards for City of Waupun Dodge County

Motion Matoushek, second Bishop to approve Resolution 10-19-21-01 Establishing Wards for City of Waupun Dodge County. Motion carried on roll call 5-0.

5. Resolution Establishing Wards for City of Waupun Fond Du Lac County

Motion Vanderkin, second Kaczmariski to approve Resolution 10-19-21-02 Establishing Wards for City of Waupun Fond Du Lac County. Motion carried on roll call 5-0.

CONSIDERATION - ACTION

6. ACTION: Appointment of Jessica Sullivan to Waupun Library Board

Motion Vanderkin, second Matoushek to appoint Jessica Sullivan to the Library Board vacancy. Motion carried 5-0 on roll call.

7. ACTION: Authorize City Clerk to Release Future Expenses

No action is needed on this item as there is a future meeting schedule.

8. ACTION: Define Project and Allocate Staff Time to Pursue WI Neighborhood Investment Grant(s)

A grant through the State of WI provides for neighborhood investment such as day care, outdoor recreation, and Housing. Schlieve request to prepare an application for consideration.

Motion Matoushek, second Bishop to direct staff to prepare grant application(s) for the Neighborhood Investment Fund Grant due November 5, 2021 and to draft a resolution for council approval in support of the applications being submitted. Motion carried 5-0 on roll call.

9. ACTION: 2022 Budget Workshop 4: Proposed Budget and Publication of the Public Hearing Notice

The proposed levy impact for the various funds outlined in the DRAFT budget, proposes a \$200,000 (6.1%) overall impact to the City of Waupun levy.

Motion Matoushek, second Bishop to direct staff to publish the notice as required by state statute, indicating that the proposed 2022 City of Waupun budget is available for public review, and schedule the public hearing for the 2022 budget on November 9, 2021. Motion carried 5-0 on roll call.

ADJOURNMENT

At 5:57pm, Motion Vanderkin, second Matoushek to call the meeting adjourned. Motion carried 5-0.