



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, September 09, 2025 at 6:00 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmarski, Alderman Mielke, Alderman Matoushek, Alderman Siebers, Alderman Kunz

Council Virtual- None

Council Absent- None

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Public Works Daane, Fire Chief Demaa, Finance Director Langenfeld, Recreation Director Kaminski, Police Chief Rasch

Management Virtual: None

Management absent and excused: Library Director Jaeger, Utility Manager Brooks

Audience in-person: Julie Schmidt, Waupun Jr./Sr. High School Principal; Jaedon Buchholz

Audience Virtual: Phil Cosson of Ehlers

PERSONS WISHING TO ADDRESS COUNCIL

1. Julie Schmidt, Waupun Jr./Sr. High School Principal

Principal Schmidt provided an update on the various School events and accomplishments.

RESOLUTIONS AND ORDINANCES:

2. Resolution Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 9

Motion Siebers, second Matoushek to adopt Resolution 09-09-25-01 Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 9. Motion carried 6-0 on roll call.

3. Resolution Creating Tax Incremental District No. 10, Approving its Project Plan and Establishing its Boundaries

Motion Siebers, second Kunz to adopt Resolution 09-09-25-02 Creating Tax Incremental District No. 10, Approving its Project Plan and Establishing its Boundaries. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

4. Mayoral Appointment to the Board of Public Works

Motion Matoushek, second Kunz to accept the Mayoral appointment of Marcia Maly to the Board of Public Works. Motion carried 6-0.

5. License-Permit Applications, Expenses

Motion Matoushek, second Kunz to approve the license and permit applications and authorize payment of expenses. Motion carried 6-0 on roll call.

6. Consider Change to Elected Official Compensation

Siebers recommends no change to Alderman annual pay but to increase the Mayoral annual pay to \$18,000. Kaczmarski recommends no change to Alderman annual pay but to increase the Mayoral annual pay to \$15,000. Matoushek recommends Alderman annual pay to \$7200 and to increase the Mayoral annual pay to \$20,000. Pay amendments will be effective following the April 2026 elections for those seats on the ballot. Two-thirds vote (5 votes) is required to pass this vote.

Motion Matoushek, second Kunz to amend the total annual pay of the Alderman to \$7200 and the total annual pay of the Mayor to \$20,000. Motion fails on roll call 2-4 with Siebers, Westphal, Mielke, and Kaczmarski voting nay.

Motion Siebers, second Kunz to amend the total annual pay of the Alderman to \$7200 and the total annual pay of the Mayor to \$18,000. Roll call provides 4-2 with Westphal and Kaczmarski voting nay. Mayor votes aye to pass the motion 5-2.

MAYORAL CORRESPONDENCE/PRESENTATIONS

Mayor notices WI Public Power Week October 5-11, WI Fire Prevention Week- October 5-11, and WI Firefighters/EMS Memorial Day- October 11.

CLOSED SESSION

At 7:05p, motion Matoushek, second Mielke to adjourn in closed session under Section 19.85 (1) (g) for the purpose of the Sale of 301 E Main St, Waupun TID 3. Motion carried 6-0.

OPEN SESSION

At 7:31pm, motion Seibers, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

At 7:33p, motion Kunz, second Mielke to duly call the meeting adjourned. Motion carried 6-0.