



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
City Hall 201 E Main Street Waupun WI 53963
Tuesday, September 29, 2020 at 5:30 PM

CALL TO ORDER

Mayor called the virtual and teleconference meeting to order at 5:30pm.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Vanderkin, Alderman Vossekul, Alderman Kaczmarski, Alderman Mielke, and Alderman Matoushek. Members absent are Alderman Westphal.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Director of Public Works Daane, Library Director Jaeger, Recreation Director Kaminski, General Utility Manager Brooks, Police Chief Loudon, Finance Director Kast, and Fire Chief Demaa. No staff is absent or excused.

No other City Staff is present.

No audience is in attendance.

Media present is Ken Thomas of Daily Citizen.

PUBLIC HEARING

1. Requesting Waiver from State Mandate Regarding Housing Affordability Report 2020 Deadline

WI Act 243 requires the annual filing of the Housing Affordability Report. Mandate waivers are offered by the WI Department of Revenue and can provide exemption for the City from this report for the standard four-year timeframe. As the Housing Affordability Report is more complicated, staff does not have capacity to produce this report in 2020 and provides a resolution to request exemption from filing this report.

Motion Kaczmarski, second Matoushek to approve Resolution 09-29-20-01 Requesting Waiver from State Mandate Regarding Housing Affordability Report 2020 Deadline. Motion carried on roll call 5-0.

CONSENT AGENDA

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

Motion Vanderkin, second Vossekul to approve the consent agenda. Motion carried 5-0 on roll call.

ORDINANCES & RESOLUTIONS

2. Ordinance to amend Ch.6.03 entitled Traffic Code-Other Intersection Controls for Stop Sign Placement at Church St., N. Harris Ave. & Maple St., N. Harris Ave.

Due to the Tanager development and expected traffic flow, stop sign placement at Church St., N. Harris Ave. & Maple St., N. Harris Avenue is recommended.

Motion Vanderkin, second Matoushek to adopt Ordinance 20-09 to amend Chapter 6.03(2) entitled Other Intersection Controls to add subsections (bl) and (bm) for the installation of stop signs at the intersection of Church St. and N. Harris Ave. and Maple St. and N. Harris Ave. Motion carried 5-0 on roll call.

4. Ordinance to amend Ch.6.03 entitled Traffic Code-Modified Through Streets and Other Intersection Controls for Yield Sign Removal and Stop Sign Placement at Rock Ave. & N. Harris Ave. and Newton Ave. & N. Harris Ave.

Due to the Tanager development and expected traffic flow, as well as the traffic flow due to the aquatic center,

recommendation is to approve stop sign placement.

Motion Vanderkin, second Vossekuil to adopt ordinance 20-10 to amend Chapter 6.03(2) entitled Other Intersection Controls and (3) Modified Through Streets to eliminate yield signs at the intersections of Rock Ave. & Harris Ave. and Newton Ave & Harris Ave and for stop sign placement at the intersections of Newton Ave. & N. Harris Ave. and Rock Ave. & N. Harris Ave. Motion carried 5-0 on roll call.

5. Tax Incremental District (TID) #1 Affordable Housing Extension Resolution

TID 1, created in 1987, is projected to close in 2021. TID 1 revenues are projected to be roughly \$260,000 next year. 2021 expenditures are estimated to be \$25,000. WI Statutes 66.1105(6)(g) allows extension of a TID up to one year, using the last year of tax increment to improve a community's housing stock. In doing so, the community must segregate the funds and commit to using at least 75 % of the final increment to benefit affordable housing. The remaining portion may be used to improve housing stock throughout the community. Passing an Affordable Housing Resolution for the TID is the first step in securing funds for this purpose to benefit our community.

Motion Matoushek, second Vanderkin to approve Resolution 09-29-20-02 Tax Incremental District (TID) #1 Affordable Housing Extension. Motion carried 5-0 on roll call.

CONSIDERATION-ACTION

6. Brooks Fund Disbursement

Schlieve provides the current balance in the Brooks Fund is approximately \$96,000. Schlieve believes there is a public project that these funds could be used for and requests the release. The Council states they wish to approve the project(s).

Motion Kaczmariski, second Matoushek to approve full disbursement of the Brooks Fund, totaling \$96,288.27, contingent on Council approval of the public health project(s) and they are to be consistent with the original intent of the fund. Motion carried 5-0 on roll call.

7. Agreement with LifeStar Emergency Services LLC for Emergency Ambulance Service 2020-2023

The proposed agreement, between the City of Waupun and LifeStar Ambulance for the 2020-2023 term, is before the Council for consideration.

Motion Matoushek, second Vanderkin to approve the agreement for Emergency Ambulance Service by and between the City of Waupun and LifeStar Emergency Medical Services LLC for the term of 2020-2023. Motion carried 5-0 on roll call.

8. 2021 Budget Workshop 3: Capital and Equipment

The Capital (proposed estimate \$1,203,122) and Equipment (proposed estimate \$268,545) budget for 2021 is provided for review.

CLOSED SESSION

Motion Matoushek, second Vanderkin to adjourn in closed session under Section 19.85 (1) (c) (e) of the WI Statutes for Developer's Agreement for MVP Site in TID 5 and Possible Litigation. Motion carried 5-0.

OPEN SESSION

Motion Vanderkin, second Vossekuil to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 5-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

Motion Vanderkin, second Matoushek to call the meeting adjourned at 6:59pm. Motion carried.