



A G E N D A
CITY OF WAUPUN BOARD OF PUBLIC WORKS AND
FACILITIES COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 08, 2022 at 4:30 PM

CALL TO ORDER

Chairman Kaczmarek called the meeting to order at 4:30pm.

ROLL CALL

Members in attendance on roll call is:

In-Person: Alderman Kaczmarek, Alderman Matoushek, Alderman Westphal, Ryan Mielke, Dave Rens

Virtually: Dale Heeringa

Members absent and excused: Gregg Zonnefeld

Ex officio, Non-Voting Members present is:

In-Person: Mayor Nickel, Public Works Director Daane, Recreation Director Kaminski,

Members absent and excused: Utility Manager Brooks, City Clerk Hull, Police Chief Loudon

City Staff in attendance is:

In-Person: Administrator Schlieve

Audience in attendance is:

In-Person: Mike Thurmer

Media in attendance:

In-Person: Jaedon Buchholz

PERSONS WISHING TO ADDRESS COUNCIL

Mike Thurmer provides his concerns and frustration regarding the permit fees for dumping grass, leaves, and debris.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

The next scheduled meeting will be held on Tuesday, March 8, 2022 at 4:30pm in the City Hall Council Chambers.

CONSIDERATION - ACTION

1. Approve Minutes of the December 14, 2021 Meeting

Motion Westphal, second Rens to approve the December 14, 2021 Board of Public Works and Facilities Meeting minutes. Motion carried 6-0.

2. 2022 Equipment Rates

Motion Matoushek, second Heeringa to make recommendation to the Common Council, the adoption of the 2022 Public Works Equipment Rates. Motion carried 6-0.

3. Recap of the first year contractors permit required for only dumping grass, leaves and chipped debris

Providing for a permit fee for the dumping of grass, leaves, and chipped debris provided a savings of \$20,000, year one. Discussions were heard on possible avenues to limit those that abuse the system in place. No recommendations to return this item at a future for action is heard.

4. Dodge Park Improvement Plan

Dodge Park plan includes black top and gravel paths and game /tables for ADA compliance. The removal of the tennis courts and grass placement is recommended until future funds permit for the remainder of the plan. Repositioning may need to happen to make place for an ice rink.

Motion Matoushek, second Westphal to approve the Dodge Park Improvement Plan contingent upon future budgeting and remove tennis courts when time permits. Motion carried 5-1 with Rens voting Nay.

5. Approve and Recommend 2022 Asphalt Paving contract

Bids for the 2022 asphalt paving contract for mill and overlay of W. Lincoln St., Pioneer Ave., Edgewood Dr., Hawthorn Dr., Commercial St., Alley were received from Northeast Asphalt (\$132,154.80) and Kartechner Brothers (\$139,550.50).

Motion Matoushek, second Mielke to recommend to the Common Council to award the bid for the 2022 Asphalt Paving Contract to Northeast Asphalt in the amount of \$132,154.80. Motion carried 6-0.

6. Approve and Recommend 2022 Sidewalk management program bid to Council

Bids for the 2022 sidewalk management program were received from Forward Contractors (\$208,855.80) and Rennhack Constructions (\$272,361.50).

Motion Matoushek, second Rens to recommend to the Common Council to award the bid for the 2022 sidewalk management program to Forward Contractors in the amount of \$208,855.80. Motion carried 6-0.

7. 2022 Waupun Aquatic Center Rates

Rates for the Waupun Aquatic Center swimming passes and swimming lessons are presented for consideration. Proposal includes a \$150 residential family pass; \$75 residential individual pass; \$175 non residential family pass, and \$85 non-residential individual pass. These prices are established to be carried through the end of the 2022 year.

Motion Matoushek, second Westphal to accept the 2022 Waupun Aquatic Center rates as proposed. Motion carried 6-0.

8. 2022 Park Rental fees

Rates for City of Waupun park rentals are discussed. Rates are comparable with surrounding communities. Daane asks for consideration of lowering or removing the fee to Buwalda Park as the space is small and limited.

Motion Matoushek, second Heeringa to accept the 2022 City of Waupun park rental rates and eliminate a fee for the use of Buwalda Park. Motion carried 6-0.

9. Radio Repeater system quotes

With the City continuing to expand, the two-way radios are not reaching across the City which is an issue if there was a safety event or just communicating with coworkers on a project. Daane had a couple companies onsite to see if adding a repeater to the roof area of City Hall would help this issue. The results of this test were successful. This is a budgeted item for 2022 and quotes were received from General Communications (\$7,500) and Baycom (\$10,400).

Motion Westphal, second Matoushek to accept the quote from General Communications, not to exceed \$7,500, for radio repeater system. Motion carried 6-0.

10. Estimate for outdoor ice rink at a City Park

An inquiry was provided to Daane of the possibility of placement of an outdoor ice skating rink. Consideration of Dodge and West End Park locations.

Motion Matoushek, second Rens to approve an outdoor skating ice rink, contingent upon budget funds available.

ADJOURNMENT

At 5:48pm, motion Matoushek, second Westphal to duly call the meeting adjourned. Motion carried 6-0.