

Minutes of the Waupun Public Library Board Meeting October 22, 2018

The monthly meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:17 p.m. on Monday, October 22, 2018. Also present were Martens, Sullivan, Kaczmarski, Procise, Garcia, Jaeger, and Rohrer. Hintz was absent.

ARTICLE I: Motion by Martens, supported by Sullivan, to accept the minutes of the September 17, 2018 meeting as written. Motion carried.

ARTICLE II: No personal appearances.

ARTICLE III: Monthly statistics.

1. Circulation/downloads through end of September, 2018 was 111,775 items, up 0.5% YTD
2. Rural Circulation up 5.7% YTD.
3. Library visits through the end of September was 54,576 people, up 3.6% YTD.

ARTICLE IV: Current budget was reviewed. No concerns noted.

ARTICLE V: Motion by Rohrer, supported by Procise, to pay the bills as presented. Motion carried 6-0 on roll call.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarian's Report.

- a. Three staff members attended Monarch Library System cataloging training. With 30 libraries sharing a database, standardizing cataloging procedures makes for a more efficient shared database.
- b. Bret has been voted Vice Chair of the Monarch Library Systems' Governance Committee. This Committee sets policies and standards, and oversees the development, implementation, and planning of all other non-ILS related areas.
- c. Wisconsin Library Service was contacted regarding their service of developing strategic plans for libraries. Discussion held under Old Business.
- d. WLA Conference will be held in LaCrosse, October 23-26.
- e. The Waupun Times newspaper from 1883-1903 has been digitized and loaded online at Wisconsin Newspaper Association. Now the entire Waupun Times (1857-1903) is available through Badgerlink. Next will be the Waupun Leader or the Waupun Democrat.

f. UPCOMING EVENTS:

October 23, 6:30 Gerry Stiemsma, author and Vietnam War veteran
October 26, 1:00: Hocus Pocus movie showing
October 29, 6:30: The Little Snowflake book debut; written by Mary Rens and illustrated by Gerri Buteyn
November 1, 1:00 and 6:00; Teen Titans Go! To The Movies movie showing
November 5, 5:30: Holocaust Survivor Steve Baruch
November 7, 4:00-8:00: Legos and Game Night
November 13, 6:00: Flower Arranging with Heidi Braker
November 15, 1:00 and 6:00: Incredibles 2 movie showing

ARTICLE VII. No Old Business

- a. A lengthy discussion was held concerning the Five Year Library Strategic Plan. Bret will contact a representative of Wisconsin Library Service, requesting he/she attend the November meeting to answer any questions board members may have.
- b. Discussion was held concerning a patron appeal. No action required.

ARTICLE IX: New Business

- a. Motion by Procise, supported by Sullivan, to purchase 11 new security cameras, at the cost of \$11,162.85, other cameras to be replaced as necessary. Motion carried 6-0 on roll call.
- b. Bret presented information concerning restructuring Library Funds. The Board directed him to gather further information and necessary documents in order to move forward.

ARTICLE X: Motion by Procise, supported by Martens, to adjourn at 5:17 p.m. Motion carried.

Next tentative meeting: November 19, 2018, at 4:15 p.m.

SANDRA ROHRER Secretary
SR/bkj