

## **Minutes of the Waupun Public Library Board Meeting July 22, 2019**

In the absence of Waskow, Board President, the monthly meeting of the Waupun Public Library Board was called to order by Beverly Martens, Vice President, at 4:37 p.m. on Monday, July 22, 2019. Also present were Schultz, Westphal, Sullivan, Hintze, Garcia, Jaeger, and Rohrer.

ARTICLE I: Motion by Sullivan, supported by Schultz, to accept the minutes of the June 17, 2019 meeting as written. Motion carried.

ARTICLE II: No personal appearances.

ARTICLE III: Monthly Statistics.

1. Circulation/downloads through end of June 2019 was 70,860 items.
2. Library visits through the end of June 2019 was 36,302 people.
3. Rural circulation through the end of June 2019 was 19,444 items, which is up 2.7% YTD.

ARTICLE IV: Current budget was discussed and is on target for the year.

ARTICLE V: Motion by Hintze, supported by Rohrer, to pay the bills. Motion carried 6-0 on roll call.

ARTICLE VI: Committee Reports.

- a. Budget Committee: A tentative budget for 2020 with two options was presented. No action was taken at this time.

ARTICLE VII: Librarian's Report.

a. Future Programs:

- July 25, 6:00 pm: Gemstone Wrapping
- July 26, 4:00-7:00 pm: SRP Carnival Finale
- August 7, 6:00 pm: Jodi Schmidt, Living Donation
- August 8, 4:00-8:00 pm: Lego/Game Night
- August 12, 10:00 am - 6:00 pm: Friends of Waupun Library Book Sale
- August 14, 1:00-3:00 pm; 5:00-7:00 pm: Tech Days
- August 15, 1:00 pm & 6:00 pm, Movie: Avengers: End Game
- August 16, 10:00 am: Waupun Public Library Book Club
- August 21, 6:00 pm: Guided Meditation

b. Attendance for the three June performances of the Summer Reading Programs was 559 people.

c. A donation of \$1,000 was received from the Waupun Lions Club for the purchase of additional large print books.

d. Interesting finds

While looking through old, unmarked storage boxes, one of our interns ran across several ledger sheets dated 1863. These sheets were from the Regimental Quartermaster of the 106<sup>th</sup> New York Infantry Regiment, documenting provisions to this Civil War regiment from January 1863 to July 1863. A question is: Why is our library in possession of these items? Once we are finished with our investigation, they will be sent to the New York State Military Museum and Veterans Research Center. We would really like to know how they ended up in Waupun.

Other finds include a glass plate image of the first mayor of Waupun (John Ackerman), a letter from the office of Andrew Carnegie approving additional funds to build the Carnegie Library in Waupun, and a check receipt ledger covering the years 1904 –1908. All of these were brought to the meeting for all to see.

e. Bret is now on the Educational Resources Committee of the Waupun Aging Coalition for the next two years. Meetings are held once a month.

f. DPW has moved the new display cases to the second floor. A collection from the Waupun Historical Society has already been placed in the cases.

g. For the sake of safety, outlet covers have been installed on exposed outlets in the Conference Room and youth area of the library.

h. Jeff Daane, DPW Director, has been reviewing LED lighting changes for the library as part of the plan to convert city buildings to LEDs. Changes will range from motion sensor lights in some areas to complete light fixture replacement in others.

ARTICLE VII. No Old Business.

ARTICLE IX: No New Business.

ARTICLE X: Motion by Sullivan, supported by Hintze, to adjourn at 5:00 p.m. Motion carried.

Next tentative meeting: August 19, 2019, at 4:30 p.m.

SANDRA ROHRER Secretary  
SR/bkj