



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Video, Teleconference, and In Person (City Hall 201
E Main Street, Waupun)
Tuesday, July 27, 2021 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Kaczmariski, Alderman Langford, Alderman Bishop, Alderman Vanderkin, Alderman Westphal, and Alderman Matoushek. No members are absent.

Management staff present in-person is Clerk Hull, Attorney VandeZande, Administrator Schlieve, Police Chief Loudon, and Public Works Director Daane.

Management staff present via video conference is General Utility Manager Brooks, Fire Chief Demaa, Recreation Director Kaminski, Finance Director Kast, and Utility Finance Director Stanek.

Management staff absent and excused is Library Director Jaeger.

City Staff present is Community and Economic Development Coordinator VanBuren.

Media present is Ken Thomas of Daily Citizen.

Audience in attendance is Raven Whisper of 329 Watertown St. Waupun and Debra Champeau of 208 N Vita Ave, Beaver Dam.

PUBLIC HEARING

1. Class B Intoxicating Liquor & Class B Fermented Malt Beverage License- Jose Gomez, Los Ramos Mexican Restaurant LLC

Motion Matoushek, second Vanderkin to approve the Class B Intoxicating Liquor & Class B Fermented Malt Beverage License for Los Ramos Mexican Restaurant LLC, Jose Gomez owner, for the location of 405 E. Main Street, Waupun, contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days. Motion carried 6-0 on roll call.

CONSENT AGENDA

Motion Bishop, second Matoushek to approve the consent agenda. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

3. Appeal Denial of Conditional Use Permit- Raven Whisper, 329 S. Watertown Street, Waupun

Raven Whisper of 329 S Watertown St. is before the Council to appeal the Plan Commissions decision to deny her home occupational permit for a dog groomer at the June 16, 2021 meeting. Concerns of Plan Commission consisted of noise, size of room, signage, parking, hours of operation, plumbing and current ordinance denies kennels.

Motion Bishop, second Matoushek to approve the Conditional Use Permit application of Raven Whisper at 329 S Watertown Street to operate a dog grooming business out of her home per Section 16.13(5) of the Waupun Municipal Code, subject to the following conditions:

1. The applicant shall comply with all fire and building safety requirements prior to opening the business, and shall be inspected by the appropriate municipal officials not less than annual to ensure compliance with this requirement; and

2. The Plan Commission shall have jurisdiction to review and revoke or modify this Permit after due notice and hearing, if any owner of property within 100 feet of the subject property files a written complaint with the City raising concerns as to parking, hours of operation, noise, vibration, dust, odors, signage or any other factors identified in Section 16.13 of the Waupun Municipal Code.

Motion carried 6-0 on roll call.

4. Capital Improvement Plan – Facility Tours Survey

A survey was provided to Council following the facility tour of City Hall, Public Safety, Senior Center, and DPW Garage on 6/29/21. The data from the survey was shared which provided the highest needs for the Public Safety and Senior Center. Council considers a referendum. Schlieve will put together an additional survey to seek further information. The Council understands we will hold several additional meetings if a referendum is considered.

5. Equipment Replacement Plan

The 2022-2039 Equipment Replacement plan was provided to Council for review and discussion.

6. 2022-2027 Public Works Street Plan

The 2022-2027 Public Works Street Plan was provided to Council for review and discussion.

CLOSED SESSION

At 7:26pm, motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (c) (e) of the WI Statutes for the purpose of Sworn Officer Retainment, Employment, and Compensation and Negotiating investment of public funds for property located at 417 E Main Street in TID 3. Motion carried 6-0.

OPEN SESSION

At 8:15pm, motion Vanderkin, second Matoushek to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

Motion Vanderkin, second Bishop to call the meeting adjourned at 8:16pm. Motion carried 6-0.