



**MINUTES**  
**CITY OF WAUPUN POLICE & FIRE COMMISSION (PFC)**  
**Waupun Safety Building – 16 E. Main Street, Waupun WI**  
**Wednesday, September 13, 2023 at 4:30pm**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*

**CALL TO ORDER**

Meeting convened at 4:33pm by PFC President in the Waupun Safety Building.

**ROLL CALL**

Present: John Bett, Bobbi Jo Kunz, Tara Rhodes, Mike Thurmer, Waupun Police Department (WPD) Chief Scott Louden

Member(s) absent (excused): Bambi Buchholz, Teresa Heidemann, Waupun Fire Department (WFD) Chief BJ DeMaa

Guests: N/A

**MINUTES FROM PREVIOUS MEETINGS**

Minutes from the August 16, 2023 meeting were presented for approval. Motion to approve minutes as submitted at 4:34pm by J. Bett, T. Rhodes second; all in favor, motion passed.

**CLOSED SESSION**

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for the open Patrol Officer positions.

*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Motion to go into Closed Session at 4:35pm was made by J. Bett, T. Rhodes second; all in favor, motion passed.

**OPEN SESSION**

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 5:46pm after motion from T. Rhodes, second by J. Bett; all in favor, motion passed.

**ACTION FROM CLOSED SESSION**

Motion at 5:47pm to extend conditional offers to candidates D. Roberts and M. Lexvold (in this order) was made by T. Rhodes, second by J. Bett; all in favor, motion passed.

**FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION**

Next Commission meeting September 21, 2023 (the Commission meets quarterly, at minimum).

If necessary, please send any agenda requests to Chiefs BJ DeMaa or S. Louden so appropriate preparation(s) can be made.

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**ADJOURNMENT**

Motion to adjourn meeting at 5:48pm made by T. Rhodes, second by J. Bett; all in favor, motion passed.

Respectfully submitted,  
Tara Rhodes, Secretary