

Minutes of the Waupun Public Library Board Meeting January 20, 2020

The meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:44 p.m. on January 20, 2020. Also present were Martens, Sullivan, Schultz, Westphal, Hintze, Garcia, Jaeger, and Rohrer, virtually via Facetime.

ARTICLE I: Motion by Sullivan, supported by Martens, to accept the minutes of the December 16, 2019 meeting as written. Motion carried.

ARTICLE II: Personal appearance: Dr. Al Martens was welcomed to discuss the Martens' offer to donate stock to the library and the process required in order to transfer the stock. Action on the transfer will be taken at the February meeting.

ARTICLE III: Monthly Statistics

1. Circulation/downloads for 2019 was 148,059 items, up 1.1%
2. Library visits for 2019 was 70,108 people.
3. Rural circulation for 2019 was 38,858 items, up 5.8%
4. Total Juvenile Circulation for 2019 was up 8.7%

ARTICLE IV: 2019 budget was discussed. It is still not final as there are still some 2019 invoices that will be applied against it.

ARTICLE V: Motion by Martens, supported by Sullivan, to pay the December bills. Motion carried 7-0 on roll call. Martens was appointed to sign the lists of bills.

ARTICLE VI: No committee reports.

ARTICLE VII: Librarian's Report.

a. Future Programs:

- February 6- Addams Family, 1pm and 6pm
- February 10 – Flower Arranging, 6pm and 7pm
- February 13 – Lego/Game Night, 4-8pm
- February 18 – WWII Waupun, 1pm and 6pm
- February 20 – A Beautiful Day in the Neighborhood, 1pm and 6pm
- March 5 – Movie (TBD) 1pm and 6pm
- March 10 – Tech Days, 10 – Noon; 1 – 3pm
- March 26 – How to Get Started on Your Genealogical Journey, 6:30pm
- March 30 – Pioneers of Comedy, 6pm

b. Since mid-December the library has been short one-full time staff member who is out on medical leave. At least three other staff members have been working to cover parts of the position in order to assure the library operations are minimally affected.

c. Even though we are in midwinter, Tami has all the performers lined up for the annual Summer Reading Program. Good performers are always in high demand, so early planning is imperative. Good job, Tami.

d. Bret will be at the Waupun Lions Club meeting January 28th to talk about the library.

e. When Unique Management Services, Inc. was hired years ago as the library collection agency, the return on investment was 3:1 and considered good. The return on investment now is at 6:1. Excellent!

ARTICLE VIII: No Old Business.

ARTICLE IX: No New Business.

ARTICLE X: Motion by Hintze, supported by Schultz, to adjourn at 5:16 p.m. Motion carried.

Next tentative meeting: February 17, 2020, at **4:45 p.m.**

SANDRA ROHRER Secretary
SR/bkj