



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, August 12, 2025 at 4:30 PM

Chairman Siebers called meeting to order at 4:30pm.

Members present include: Alderpersons: Dan Siebers, Michael Matoushek (Online), Bobbi Jo Kunz. Citizens: Dale Heeringa, Andrew Sullivan, Greg Zonnefeld, Dave Rens. Ex Officio: DPW Director Jeff Daane. Also in attendance is Mayor Rohn Bishop, City Administrator Kathy Schlieve, Nick & Shannie Tank, Rond Smit & Eric Ferdinand, David Lemmenes, Joel Sterk, and Kathy Hendricks.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

Next Regularly Scheduled Meeting: Tuesday, September 9, 2025, 4:30 p.m. Waupun City Hall, 201 E Main Street, Waupun, WI.

Persons Wishing to Address Board of Public Works

Mayor Rohn Bishop wishes to address the Board of Public Works to recognize the retirement of Gregg Zonnefeld as he steps down from his position on the Board of Public Works.

Consideration Actions

1. Prior Minutes

Motion Sullivan, second Kunz to approve minutes from June 10, 2025 Board of Public Works Meeting. Carried unanimously.

2. Amend Chapter Six Traffic Code Ordinance.

Complaint was received regarding the T-intersection of W. Jefferson St. and S. Division St. when making a turn due to parked vehicles. Motion Rens, second Sullivan to amend Ch.6.05(3)(e) entitled Traffic Code-No Parking to add no parking to the intersection of W. Jefferson St. and S. Division St. Carried unanimously.

3. Sign Policy & Guidelines

This is the updated version of the original stop sign policy that is now open to consider any potential new sign. Motion Siebers, second Matoushek to approve new Sign Policy & Guideline. Carried unanimously.

4. Edgewood Drive Flood Study

Daane presents Edgewood Drive Flood Study and shares the three alternatives for addressing flooding issues in the neighborhood and the potential costs and benefits for each option.

Shannie Tank, 732 Edgewood Dr, shares her experience with her basement flooding that caused them to lose a lot of personal belongings and expresses concern how the flooding impacts her property and surrounding area. There is also a concern with the chemicals from the field that washes through their yard when the neighborhood is full of kids.

Eric Ferdinand, 720 Edgewood Dr, also shares his concerns with how the flooding impacts his property and surrounding area and would like to try and find a solution that would not hurt any other properties in the process.

General discussion was held weighing all the different solutions and potential outcomes for each scenario. There was a consensus that flooding in the neighborhood is a significant issue. Members agreed on the importance of collaborating to address drainage concerns while also considering the interests of local farmers.

DISCUSSION

5. Department Report

Daane reviews monthly report for June and July that gives breakdown for total number of work orders, hours for each work order, and total costs associated.

ADJOURNMENT

Motion Sullivan, second Heeringa to adjourn this meeting at 5:28pm. Carried unanimously.