



**MINUTES**  
**CITY OF WAUPUN COMMON COUNCIL MEETING**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, January 14, 2020 at 6:00 PM**

**CALL TO ORDER**

Mayor Nickel called the meeting to order at 6:00pm.

**PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION**

Pledge of Allegiance is heard, followed by a moment of silence

**ROLL CALL**

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Vossekul, Alderman Kaczmariski, Alderman Mielke, Alderman Matoushek, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Finance Director Oosterhouse, Library Director Jaeger, Fire Chief Demaa, Chief Louden, Public Works Director Daane, Utility General Manager Posthuma, and Recreation Director Kaminski. No staff is absent.

Other City Staff present is Community and Economic Development Coordinator Van Buren and Fire Chief Assistant Beer.

Members in the audience are Jim Smith and Leo Kueck of Applied Tech, Kyle Clark, and Chris Haas.

Members of the media present are Ken Thomas of Daily Citizen and Kevin Haugen of WBEV.

**PERSONS WISHING TO APPEAR BEFORE COUNCIL**

Kyle Clark, Executive Director of the Waupun museum provides an update on the Laird Museum and Carnegie building. Several individuals and the Department of Public Works have been cleaning, painting, and organizing the Carnegie building. Holding an election for President, Vice President, Secretary, and Treasurer which will be opened January 28<sup>th</sup>. Have 25 new members. Future newsletter and fund raiser planned. Possible open house in March.

Chris Haas (602 S. Madison St) states her concerns on the high frequency and decibel levels of the warning sirens

**CONSENT AGENDA**

Motion Matoushek, second Vossekul to approve the Consent Agenda. Motion carried 6-0 on roll call.

**ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION**

No items were removed from the Consent Agenda.

Posthuma informed the Council that the Waupun Utility Commission has announced the promotion of Jared Oosterhouse as the General Manager/Finance Manager effective March 6, 2020.

**RESOLUTIONS AND ORDINANCES:**

Posthuma informs the Council that Jim Smith and Leo Kucek of Applied Technologies will be before them relating to the Ordinance and Resolution before them tonight. They will make a presentation and the Council may then act on each item. In November 2019, Utility Commission approved a sewer rate increase plan due to the waste water treatment upgrade. Upon their approval, all customers were issued letters of this project and the rate impact as well as holding an open house that provided further detail information on the project. The intent of the letters and the open house was to provide as much information to the customers as possible prior to bringing the

resolution to Council for action, which is before them tonight.

**15. Ordinance to Amend Ch.12.06 of the Municipal Code entitled Sanitary Sewer System**

The ordinance, for consideration, provides amendments to Ch. 12.06(5) are remove rate detail from the ordinance, add sewer service charge formula for Category A customers, add Phosphorus charges to the Category B sewer service charge formula, add Rate determinations: The City Common Council upon recommendation of the Utility Commission shall set and adopt rates in subsection (a) and (b) of this section by resolution, and eliminate Septic Holding Tank Waste rate detail and add that the rate charge is set by the Utility Commission.

Motion Matoushek, second Vanderkin to waive the first reading and adopt Ordinance 20-01 to amend Ch.12.06 of the Municipal Code entitled Sanitary Sewer System. Motion carried on roll call 5-1 with Mielke voting Nay.

**16. Resolution Approving Sewer Rate Increase Plan for WWTP Upgrade**

On November 11, 2019, the Utilities Commission by resolution approved the Test Year 2023 Sewer Rate Analysis, including the rate increase of 32.21% to be phased in at approximately 7.2% annually over a four-year period starting April 1, 2020. The Commission recommends the City of Waupun Common Council adopt the sewer rates recommended for the years 2020, 2021, 2022, and 2023.

Motion Vanderkin, second Matoushek to approve Resolution 01-14-20-01 approving Sewer Rate Increase Plan for WWTP Upgrade. Motion carried 5-1 with Mielke voting Nay.

**17. Resolution Adopting the Fond Du Lac County Hazard Mitigation Plan 2019-2024**

Demaa presents the Plan. Every five years the Counties revise their Plan and request we adopt their plan.

Motion Kaczmariski, second Westphal to approve Resolution 01-14-20-02 adopting the Fond Du Lac County Hazard Mitigation Plan 2019-2024. Motion carried 6-0 on roll call.

**BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS**

**18. Acceptance of Resignation of Business Improvement District Board Member Theune**

The Waupun Business Improvement District Board has accepted and made recommendation to the Council to accept Theune resignation.

Motion Vossekuil, second Vanderkin to accept the resignation of John Theune of the Business Improvement District. Motion carried 6-0 on roll call.

**CONSIDERATION - ACTION**

**19. 2020 Taxi Fare Increase**

The increase affects agency and delivery fares only.

Motion Kaczmariski, second Matoushek to approve the 2020 Taxi Fare Increase. Motion carried 6-0 on roll call.

**20. 2020 Public Transit Assistance Program Operating and Capital Grant Applications**

The City's annual grant application for state and federal aid for the shared-ride taxi program has been submitted. The City has contracted with Brown Cab, Inc. to provide shared-ride taxi services for a period of up to 5 years, 2017-2021.

Motion Matoushek, second Westphal to approve the 2020 Public Transit Assistance Program Operating and Capital Grant Application. Motion carried 6-0 on roll call.

**21. City of Waupun Warning Siren Activation**

At a prior meeting, the Council asked Demaa to investigate: Activation- if a controller is in the Safety Building as well as one in Fond Du Lac County's dispatch center, does one activation prove that both systems could active the

system- that answer is no. They are both independent. Also, the reduction in number of activation and what impact that may have long term on the system: if we activate twice a week (once locally on Wednesday and once with the County on Saturday), the County will activate every Saturday regardless- we have no input on the Counties activations. This change in activation is dependent upon the installation company can change the programing however, Demaa states it should be no longer than 2 weeks.

Demaa recommends a City 30 second activation at noon, which is one full revolution, on Wednesdays and the County's 3- minute activation on Saturday.

Motion Kaczmariski, second Matoushek to reduce the warning sirens to twice a week. Motion carried 6-0 on roll call.

#### **CLOSED SESSION**

Motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (c) (g) of the WI Statutes for the following:

22. Discussion of Employment, Promotion, Compensation or Performance Evaluation Data of Public Employees
23. Discussion of property located at 275 S. Madison Street

#### **OPEN SESSION**

Motion Matoushek, second Westphal to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

#### **ACTION FROM CLOSED SESSION**

No action from closed session.

#### **ADJOURNMENT**

Motion Westphal, second Matoushek to call the meeting adjourned at 7:49pm. Motion carried 6-0.