



**MINUTES**  
**CITY OF WAUPUN COMMON COUNCIL**  
Waupun City Hall – 201 E. Main Street, Waupun WI  
Monday, August 19, 2024 at 6:00 PM

**CALL TO ORDER**

Mayor Bishop called the meeting to order at 6:00pm.

**PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION**

The Pledge of Allegiance is heard followed by a moment of silence.

**ROLL CALL**

**Council in-person:** Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Ledesma, Alderman Westphal

**Council Virtual-** Alderman Matoushek

**Management in-person:** Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, Public Works Director Daane, Recreation Director Kaminski, Finance Director Langenfeld, General Utility Manager Brooks

**Management absent and excused:** Library Director Jaeger

**Audience in-person:** Jaedon Buchholz

**Audience Virtual:** Avonelle Booth

**PERSONS WISHING TO ADDRESS COUNCIL**

No persons appeared

**CONSIDERATION - ACTION**

**1. Code Enforcement Action - Authorize Dead Ash Tree Removal**

Motion Matoushek, second Kaczmarski to hire a contractor to remove trees on Parcels 29213150422074 and WPN1415311100400 due to noncompliance and apply charges as a special assessment. Motion carried 6-0 on roll call.

**2. Resolution- Public Emergency Declaration City Garage Roof Damaged during Hailstorm**

Motion Siebers, second Ledesma to approve Resolution #08-19-24-01 for a Public Emergency Declaration for the City Garage Roof Damaged during the May 2024 Hailstorm. Motion carried 6-0 on roll call.

**3. Approve Public Works Garage Emergency Roof Replacement Bid**

City garage roof sustain damage during the hailstorm and needs replacement. City insurance provides a \$10,000 deductible plus gutters, which are not covered as storm damage, need replacement at the cost of approximately \$19,000.

Motion Siebers, second Kunz Motion to approve bid for \$172,675 emergency capital expenditure for the City Garage roof replacement. It is understood that an insurance settlement will cover a majority of the roof replacement to reduce overall expenditure with anticipated out of pocket expenditures not to exceed \$30,000. Motion carried 6-0 on roll call.

**4. Modifications to Purchasing Policy**

Motion Ledesma, second Siebers to accept the Purchasing Policy modifications and adopt the policy.

Motion

Carried 5-1 with Kaczmarski voting nay.

**4. Authorize Replacement of Damaged Flatbed #39-06 with New Vehicle Replacement**

Public Works Director seeks approval for replacement of the 2006 Chevrolet truck involved in an auto incident.

Motion Siebers, second Westphal to authorize the Public Works Director to purchase the chassis through Homan Auto and the truck bed through Madison Truck, not to exceed a total of \$54,128.44. Motion carried 6-0 on roll call.

**6. Award Bid for City Hall Reroof Existing Ballasted Roofs with EPDM Adhered Roof System (Roof Areas: East, West and North)**

Motion Kunz, seconded by Ledesma to accept and award the bid for City Hall Reroof Existing Ballasted Roofs with

EPDM Adhered Roof System (Roof Areas: East, West and North) to the low bidder, M.W. Tighe Roofing Inc. of

Fond Du Lac in the amount of \$103,860. Motion carried 6-0 on roll call.

**DISCUSSION-INFORMATION**

**7. Review Keeping of Urban Chickens Ordinance and Discuss Ordinance Modifications**

Council consensus for revisions consist of removing the limit of the number of households that can hold chickens,

increase the number of chickens per household to 6, and consideration for the elimination of surrounding neighbors signing approval. Discussion and possible adoption will be held at a future meeting.

**8. Review Dog Leash Ordinance and Discuss Ordinance Modifications**

Concerns of dogs at large and under control. Discussions of step increases in fees due to multiple offenses.

Discussion and possible adoption will be held at a future meeting.

**CONSENT AGENDA**

Motion Siebers, second Kunz to accept the monthly Finance Report and approve the Consent Agenda. Motion carried 6-0 on roll call.

**ADJOURNMENT**

Motion Kunz, second Siebers to duly call the meeting adjourned at 7:18pm. Motion carried 6-0.