



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS
MEETING
201 E Main St
Tuesday, November 10, 2020 at 4:30 PM

VIDEO CONFERENCE AND TELECONFERENCE

The Waupun Board of Public Works met at 4:30 pm on Tuesday, November 11, 2020 at 4:30 pm.

CALL TO ORDER

Chairman Ryan Mielke called the meeting to order at 4:30 pm

ROLL CALL

Roll call was taken members present:

Alders—Mike Matoushek, Ryan Mielke (Chair), Bobbie Vossekuil

Citizens—Dale Heeringa, Brian Markus, Jessica Mueller (absent with notification), Gregg Zonnefeld

Ex-officio—Mayor Julie Nickel, City Clerk Kathy Schlieve, DPW Director Jeff Daane, Recreation Director Rachel Kaminski

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS--

There were no guests for public comment.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

Next meeting will be December 8th at 4:30 pm

CONSIDERATION - ACTION

1. Approve minutes of the October 13, 2020 Board of Public Works Meeting.

Minutes of the October 13th meeting were presented. Motion (Nickel/Matoushek) for approval. **MOTION CARRIED (7-0)**

2. Add 2 hour parking on W. Main St.

DPW Director Daane presented a proposal to amend the Two Hour Parking Limit to include 27' west of the west curbline of Commercial Street and existing westerly for a distance of 64'. Motion (Zonnefeld/Matoushek) to approve the ordinance and forward to the Common Council for action/approval. **MOTION CARRIED (7-0)**

3. Discuss Brush Drop Off Site from October Board of Public Works Meeting

DPW Director Daane had feedback from local contractors regarding last month's decision to not allow contractors to dump brush. So to date in 2020 the City has paid out \$40,000-plus for this service, with an estimate of more than \$50,000 annually to handle brush. No other local municipalities allow contractor dumping. The question is how to monitor the collection of fees. Daane shared some of the logistics that go with the relocation, burning, and other implications with disposal of the EPA burned materials regulations. BPW discussed some options – allowing only grass and chipped material within our current fee structure vs. a significant fee addition for the contractors to alleviate the City's costs for disposing of the large volume of materials. Motion (Heeringa/Markus) to set a \$500 fee for contractors to bring in grass, leaves, and chipped materials and small lawn debris. Large logs and branch disposal is the responsibility of the contractors, effective January 2021. **MOTION CARRIED (7-0)**

4. Recreation Update

Senior Center Update

Director Rachel Kaminski shared that the beautiful September weather made activities through October 14th to allow great levels of activities at Harris Park. At present Nail Service and curbside mail pickup has been in

place. The Senior Center will close for December, but virtual activities are being posted daily.

Aquatic Center Update

Director Kaminski reported that in the past they have sold winter season passes during the holiday season at a \$5 discount. The BPW endorsed continuing that same practice in 2020.

ADJOURNMENT

Motion (Matoushek/Nickel) to adjourn the meeting of the BPW at 5:12PM. **MOTION CARRIED (7-0)**

Respectfully submitted,
Gregg Zonnefeld
BPW Clerk