

**Minutes of the Waupun Public Library Board Meeting  
Wednesday, December 20, 2023**

The Waupun Public Library Board was called to order by Bev Martens, President, at 4:30 p.m. on Wednesday, December 20, 2023. Present were Gehl, Garcia, Jaeger, Siebers, and Svec. Hintze and Sullivan were present via Zoom. Beer and Schultz were absent. Svec was welcomed as the newly appointed Library Board member.

ARTICLE I: Motion by Gehl, supported by Martens, to accept the minutes of the November 15, 2023, meeting as written. Motion carried.

ARTICLE II: Kurt Baumann of 110 S. Harris addressed the Library Board regarding the current status of his library card. Svec and Sullivan were appointed to look into the matter with the help of Garcia and Jaeger. A recommendation is tentatively planned for the January 17, 2024, Library Board meeting.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 128,875 items through the end of November, up 7.5%.
- b. 51,885 people visited the library through the end of November, up 15.6%.
- c. Program attendance up 87.9% through the end of November.
- d. Meeting room use up 76.5% through the end of November.

ARTICLE IV: Current budget was reviewed.

ARTICLE V:

- a. Motion by Gehl, supported by Siebers, to pay the December 2023 bills. Motion carried 6-0 on roll call.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarians' Report was reviewed.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

- a. Motion by Siebers, supported by Martens, to approve the revision of the Circulation Policy as presented. Motion carried.

ARTICLE X: Motion by Beer, supported by Gehl, to adjourn at 5:03 p.m. Motion carried.

\*Next tentative meeting: Wednesday, January 17, 2024, at 4:30 p.m.

Marie Svec, Secretary  
MS/bkj