

**Minutes of the Waupun Public Library Board Meeting
Wednesday, February 15, 2023**

The Waupun Public Library Board was called to order by Bev Martens, President, at 4:35 p.m. on Wednesday, February 15, 2023. Present were Siebers, Schultz, Sullivan, Garcia, and Jaeger. Gehl, Hintze, and Rohrer present via Zoom.

ARTICLE I: Motion by Schultz, supported by Siebers, to accept the minutes of January 18, 2023 meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 11,906 items through the end of January.
- b. Visits up 50% YTD. 4,034 people visited the library through the end of January.

ARTICLE IV: Budget was reviewed.

ARTICLE V:

- a. Motion by Siebers, supported by Hintze, to pay February 2023 bills. Motion carried 7-0 on roll call.

ARTICLE VI: No committee reports.

ARTICLE VII: Librarians' Report.

- a. The Monarch Library System is dropping Gale Courses online database of classes for the public in favor of Universal Classes which are less expensive.
- b. The library will soon be offering Hoopla to enhance the access to eBooks, eAudiobooks, magazines, music and movies. It can connect everywhere you have a screen: computer, phone, car and smart TV. Set up is near completion.
- c. Adult programming February and March:
 1. February 14, @ 6:00: Valentine Sock Gnome: A very successful Make and Take event was held. Thirty people attended.
 2. February 21, @6:30: Carol Shirk, Dodge County Master Gardener "Growing a Succulent Garden."
 3. March 14, @ 6:00pm., Make and Take event. Crafters can start on a diamond art project. Also a Take and Make.
 4. March 28, @1:00pm and 6:00pm. Lisa Mackford Home and Gifts: Create a bouquet of wood flowers. Both registration events.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

- a. Motion by Rohrer, supported by Schultz, stating that in 2022 the Monarch Library System did provide effective leadership and adequately met the needs of the library. Motion carried.

b. Motion by Hintze, supported by Rohrer, to accept the 2022 Waupun Public Library Annual Report for the DPI as presented. Motion carried.

c. Motion by Siebers, supported by Gehl, to direct the City of Waupun Finance Director to move the \$8,590 County Fund revenue surplus in the 2022 Library Budget into the Waupun Public Library Trust Fund held at City Hall (within the Wells Fargo Checking Acct) for future Trust Fund expenditures, and the remaining surplus of \$22,215 be moved into the City of Waupun Capital Fund. Motion carried 7-0 on roll call.

d. The process for hiring a Library Director was reviewed.

ARTICLE X: Motion by Sullivan, supported by Gehl, to adjourn at 5:10 p.m. Motion carried.

*Next tentative meeting: Wednesday, March 15, 2023 at 4:30 p.m.

SANDRA ROHRER Secretary
SR/bkj