



**MINUTES**  
**CITY OF WAUPUN BOARD OF PUBLIC WORKS**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, May 13, 2025 at 4:30 PM**

Chairman Seibers called the meeting to order at 4:31pm.

Members present include Alderpersons: Dan Siebers, Michael Matoushek, Bobbi Jo Kunz. Citizens: Dale Heeringa, Andrew Sullivan, Greg Zonnefeld, Dave Rens. Ex Officio: DPW Director Jeff Daane. Also in attendance is Mayor Rohn Bishop, Jaedon Buchholz, Jerry Pluim, and Jeni Maly.

Mayoral appointment of board members were recognized

Siebers made motion to nominate Kunz as board clerk, Matoushek seconds. Carried unanimously.

Date and time of meeting will stay the same, the second Tuesday of the month at 430pm

**PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS**

Jaedon Buchholz, of Waupun, wishes to address the Board of Public Works for the location of new sculpture. Buchholz would like the board to consider not using placement site #3 along the path between the gazebo and river as that location is the only spot where you can see both existing statues and would like that site to be reserved for a different statue.

Jerry Pluim, of Waupun, wishes to address the Board of Public Works for the installation of a new pole and net at Schlieve Field. Pluim states he has had 15 holes in his siding from the last couple years and the fence that is currently there does not do anything. He has never had a ball hit his house when the net was up and has planted trees to help lessen the impact but nothing is working and believes installing the net is the only way to protect his house.

Motion Matoushek, second Sullivan to approve minutes from for April 8, 2025 Board of Public Works Meeting. Carried unanimously.

Daane reviews monthly report for March that gives a breakdown for total number of work orders, hours for each work order and total costs associated.

Daane presents Ice Arena Bid from Bassett which was the only bid received. Motion Sullivan, second Rens to approve and recommend to council Ice Arena Ammonia Ventilation Bid from Bassett in the amount of \$158,050. Carried unanimously.

Currently the existing pole at Schlieve Field is not safe to hang a net on but Utilities does have a pole they would work out with the city but still would have expenses to install so price is looking at approximately \$4500-\$5000 to install Daane states. Matoushek questions if we could reach out to all the organizations that use Schlieve field to split the cost. Mayor asks why the cost is so high and Daane said he can't give a for sure number but it is his best guess for costs with materials, man hours and equipment hours. The mayor believes the net should be approved if the only thing that has changed was the city taking down the net and now Jerry's house is getting hit. Motion Matoushek to approve installation of new pole and net, second Sullivan. Carried unanimously.

The new Community Center is equipped to generate a portion of the building in the event of storm and could also serve as an evacuation center with the new generator. Motion Matoushek to approve lower bid from Wolter and recommend to council in the amount of \$44,025, second Zonnefeld. Carried unanimously.

The city has received and are working on parking complaints along Industrial Dr due to increased semi traffic at the new loading area for Wisconsin Dairies. If trucks park directly across from King's dock, they have issues accessing it. Temporary no parking signs were placed and positive results were received. Motion Matoushek to approve and send to council no parking ordinance, second Sullivan. Carried unanimously.

Jeni Maly, President of Create Waupun, presented three possible locations for the new Eddies & Etchings sculpture at Harris Mill Park. Eddies & Etchings is a customized sculpture of the Rock River and was obtained through a mini grant through Protect Wisconsin Waterway. Motion Matoushek to approve site 1 near the shelter with existing pad, second Heeringa. Carried unanimously.

Last meeting Mayor wanted to see how many uncontrolled intersections there was throughout the city. The city worked to create a map of the 48 uncontrolled intersections Waupun currently has. Daane presents it would cost approximately \$12,500-\$15,000 to get those installed. Police Department ran a crash history report and there has not been any accidents reported in those areas. Mayor still feels the city should be proactive and take care of them now rather than to wait until himself or the city receives complaints. Matoushek inquired if there was a way to prioritize the uncontrolled intersections and Daane states there is no crash data history at any of them so it would be more personal preference from the police department or public works crew. Daane states this is a discussion only and asks what the board thinks and is looking for feedback. Consensus is less uncontrolled intersections is more favorable and would like it broken down into quadrants, taking sections at a time.

Daane presents a Stop Sign policy to help guide the board through the process, helping make an informed decision and also give residents a form they can fill out and submit to this request. Seibers would like to amend Stop Sign Policy to just Sign Policy to keep it more informed. Motion Matoushek, second Siebers. Carried unanimously.

Motion Kunz, second Sullivan to adjourn this meeting at 5:39pm. Carried unanimously.

Minutes Submitted by Kelsy VandeStreek, Public Works and Planning Coordinator, City of Waupun